

**GoO RES-E and RECS**

**Domain Protocol**

**for**

**Norway**

**Prepared by Statnett SF**

**Version 1,0**

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## **A INTRODUCTION AND PURPOSE**

### **A1 Introduction**

- A1.1 Certification of the quality and method of energy output provides an efficient mechanism for accounting for: the quality of energy supplied to consumers and its method of production; the progress made towards targets for the use of sustainable energy technologies; and the production and consumption of energy for the purposes of stimulating investment in sustainable energy plant. Moreover, certification enables a value to be accorded to specific types of energy output and traded separately from the energy itself.
- A1.2 For a system of energy certification to discharge these functions effectively, users of the Certificates – producers, traders, suppliers, consumers, NGO’s and governments – must be satisfied that the Certificates provide reliable evidence of the qualities to which they relate. The European Energy Certification System (EECS) framework is designed to give all such users confidence in the Certificates issued and processed under EECS.
- A1.3 The life cycle of a GoO RES-E Certificate encompasses three phases: issuance, transfer and redemption:
- (a) Electronic Certificates are issued on registries in respect the energy output of Production Devices registered specifically for the purposes of GoO RES-E.
  - (b) These Certificates may be transferred from the account of the producer to that of a trader, and so on; either within the country of origin or to other registries in the EECS network across Europe.
  - (c) Redemption is the mechanism whereby the Certificate is removed from circulation. Redemption occurs at the point at which the value of the Certificate is realised. Examples of circumstances in which the Redemption of a Certificate may occur include: in connection with payment from a consumer in recognition of the qualities it represents; in connection with the award by government of a financial incentive, such as a tax rebate; or by way of discharge of a contractual or legal obligation.
- A1.4 Together with the Standard Terms and Conditions, this Domain Protocol establishes the EECS Scheme for the Domain defined in B1.2 below.

### **A2 Purpose**

- A2.1 This Domain Protocol sets out the procedures, rights and obligations for GoO RES-E as used within this Domain.
- A2.2 This Domain Protocol is made binding between the Scheme Participant and Statnett SF by agreement in the form of the Standard Terms and Conditions. The duties under this Domain Protocol are owed specifically between Statnett SF and the Scheme Participant.
- A2.3 The objective is to ensure quality in the robustness and transparency in facilitating GoO RES-E for all Scheme Participants.
- A2.4 This document also contains explanatory text to help Scheme Participants. This text is for information only and is identified by having a shaded background.
- A2.5 Important contact information is provided in Annex 1.

## **B SCOPE AND RESPONSIBILITY**

### **B1 This Domain Protocol**

- B1.1 This Domain Protocol specifies the procedures for the issue, and use as evidence of transfer of ownership and eventually removal of GoO RES-E Certificates held within the EECS Registration Database of Statnett SF and may only be amended or added to by Statnett SF in accordance with section J below.
- B1.2 This Domain Protocol for Norway applies to the area within Norwegian borders, in conjunction with GoO RES-E Certificates held within the EECS Registration Database.

### **B2 Responsibility**

- B2.1 Statnett SF is responsible for the operation of the GoO RES-E system for this Domain.
- B2.2 Some of the functions facilitating system operation may be contracted out to approved agents of Statnett SF.
- B2.3 The Central Monitoring Office (CMO) is the primary role in the operation of an EECS Scheme in a Domain. The function of the CMO is to administer and maintain the database of qualifying Production Devices and GoO RES-E Certificates for that Domain. In Norway RECS CMO performs this function. The charges for accounts and transactions are shown on the website [www.statnett.no](http://www.statnett.no).
- B2.4 The CMO is not responsible for the authorisation of Certificates, although it is responsible for 'issuing'; the creation of Certificate records within its registry.

### **B3 Limitations**

GoO issued on the basis of production in Norway cannot count in the importing country's indicative target according to the RES Directive (2001/77/EC). This is in accordance with the Commissions recommendation on how to interpret the RES-E Directive.

## **C Definitions**

### **C1 This document**

C1.1 Unless the context otherwise requires or there is express provision to the contrary, all terms in this Domain Protocol shall have the meanings ascribed to them in section B of the Principles and Rules of Operation of the Association of Issuing Bodies (AIB) for The European Energy Certification System, which can be found at <http://www.aib-net.org>

<b>TERM</b>	<b>MEANING</b>
CMO	RECS CMO being the person appointed by Statnett SF to administer the operation of the EECS Registration Database for the purposes of GoO RES-E within Norway;
Competent Authority	In relation to the exercise or discharge of any legislative, governmental, regulatory or administrative function, the body duly authorised under the laws and regulations of Norway to exercise or discharge that function;
Scheme Participant	An Account Holder or a Registrant of a Production Device on the EECS Registration Database for the purposes of GoO RES-E within Norway;
NVE	Norwegian Water Resources and Energy Directorate, (NVE) hold the managing responsibility according to the Energy Act and the Water Resources Act. Furthermore NVE is assisting the Ministry of Petroleum and Energy managing the Industrial Licensing Act and the Act Relating to Regulations of Watercourses. It is also the regulatory authority GoO RES-E in Norway.
Net Electrical Energy Generation	The gross electricity production of a Production Device as evidenced by measured values collected and determined by an Authorised Body (or where appropriate an Approved Measurement Body) with reference to its Import and Export Meters (adjusted by meter amendments and the outcome of any disputes) minus the demand of any generating auxiliaries and minus losses in the main generator transformers on the site of the Production Device.
Norwegian GoO for RES-E	Guarantee of Origin for renewable energy production according to the Energy Act, § 4-3 and the European Parliament and the Council Renewable Energy Directive (2001/77/EC). The Norwegian Ministry of Petroleum and Energy has appointed Statnett SF to issue Guarantees of Origin in Norway according to article 5 in the RES-E directive (2001/77/EC).
GoO RES-E Certificate	EECS compatible tradable certificate issued by Statnett SF based on Norwegian GoO for RES-E. Norwegian GoO for RES-E is embedded in the GoO RES-E certificate and cannot be transferred, redeemed or utilized any way separately. GoO issued on the basis of production in Norway cannot count in the importing country's indicative target according to the RES Directive (2001/77/EC). This is in accordance with the Commissions recommendation on how to interpret the RES-E Directive.
RECS Certificate	Production Devices approved for GoO RES-E Certificates in Norway, is also approved in accordance to Chapter 2, RECS Certificates, in the PRO. The certificates issued by Statnett fulfil the requirements for both GoO RES-E and RECS. A Certificate fulfilling the qualifying criteria of several schemes can only be issued once, with associations to the qualified schemes. RECS, "Renewable Energy Certificate System", is a voluntary system whose trading is governed by AIB.

## **D Guarantees of Origin (GoO RES-E)**

### **D1 Scheme Definition**

- D1.1 The European Parliament and the Council Renewable Energy Directive (2001-77-EC) requires the use of Guarantees of Origin to enable Member States to accurately and reliably guarantee the origin of renewable energy according to objective, transparent and non-discriminatory criteria; and to enable producers of renewable energy to demonstrate this. Such guarantees must be mutually recognised by Member States.
- D1.2 Statnett SF has been appointed to act as the registration database administrator for GoO RES-E in Norway.

### **D2 Supplementary Definitions**

- D2.1 This Domain Protocol supplements the terms of the GoO RES-E Scheme as set out in the Norwegian Energy Act.
- D2.2 An EECS Certificate Issued under the GoO RES-E scheme constitutes a GoO RES-E Certificate under Norwegian Energy Act or is derived from and incorporates the relevant electronic data from one or more GoO RES-E Certificates issued under Norwegian Energy Act.
- D2.3 Renewable Energy shall have the meaning assigned to it by the Directive (2001-77-EC). Electricity produced from Renewable Energy sources is referred to in this document as RES-E.
- D2.4 Guarantee of Origin shall have the meaning assigned to it by the Directive (2001-77-EC).

### **D3 Qualifying Criteria**

- D3.1 The qualifying criteria for Production Devices are set out in the Directive (2001-77-EC) and are summarised here. In the event of any differences, the definitions of the Directive take precedence.
- (a) All wind turbine devices.
  - (b) All solar devices.
  - (c) Energy from water devices except for pumped storage.
  - (d) All geothermal devices.
  - (e) Biomass devices as defined in the Renewable Energy Directive, the Large Combustion Plants Directive and the Waste Combustion Plants Directive.
- D3.2 For biomass devices deriving energy from waste or by-product sources, only the energy attributable from the non-fossil element will be eligible for Certificates.

### **D4 Support Schemes**

- D4.1 Support schemes that are relevant to the operation of the GoO RES-E scheme are listed in AIB PRO Fact Sheet 3 – Types of Public Support. This document can be viewed at [www.aib-net.org](http://www.aib-net.org) under the section: Association – Documents – Regulation – PRO.
- D4.2 The Registrant of a Production Device must guarantee that the owner of the Production Device, or his agent, will not during the period of its registration for the purposes of GoO RES-E and for the same unit of electrical energy receive tradable evidence such as Certificates which represent the benefit of RES-E generation from both GoO RES-E and another similar system that similarly certifies the origin or represents the benefits of the associated renewable electricity and can be exchanged for financial support.

- D4.3 The Registrant of a Production Device must notify Statnett SF whether, and if so what type of, Public Support has been, or is due to be, received by the Production Device.
- D4.4 The Registrant of a Production Device must provide details of any prior infringements by itself or any affiliate of the terms of any Domain Scheme with respect to GoO RES-E to Statnett SF on application for registration.

**D5 Certificate Face Values**

GoO RES-E Certificates can only be issued with the value of 1 MWh.

**D6 Issuing of Guarantee of Origin RES-E Certificates**

- D6.1 This section is supplemental to the provisions of section G below.
- D6.2 Where a Production Device only produces RES-E, the amount of RES-E determined for the purposes of GoO RES-E as having been produced by a Production Device shall be the amount of Net Electrical Energy Generation produced by that Production Device.
- D6.3 Where a Production Device produces RES-E and electricity, which is not RES-E, the amount of RES-E determined for the purposes of GoO RES-E as having been produced by a Production Device shall be the amount of Net Electrical Energy Generation produced by that Production Device multiplied by the Renewable Source Factor.
- D6.4 A person submitting a Production Declaration (See Annex 4) in relation to a Production Device for which one of the sources of energy is pumped water shall be obliged to submit (in respect of the same period as that to which the Production Declaration relates) a Consumption Declaration and to specify therein, the amount of electrical energy consumed in pumping water for use by that Production Device in that period.
- D6.5 A person submitting a Production Declaration (See Annex 4) in relation to a Production Device for which one of the sources of energy is biomass shall be obliged to submit (in respect of the same period as that to which the Production Declaration relates) a Consumption Declaration and to specify therein:
  - (a) the values of  $M^{RE}$ ,  $C^{RE}$ ,  $M^{Non-RE}$  and  $C^{Non-RE}$ ; and
  - (b) as the Renewable Source Factor for that period, a factor no greater than L,

Where: 
$$L = \frac{M^{RE} \times C^{RE}}{(M^{RE} \times C^{RE}) + (M^{Non-RE} \times C^{Non-RE})}$$

And

- $M^{RE}$  is the mass of the Renewable Energy Source for that Production Device during the relevant period
- $C^{RE}$  is the average calorific value of the Renewable Energy Source for that Production Device during the relevant period
- $M^{Non-RE}$  is the mass of the fuel for that Production Device during the relevant period which is not a Renewable Energy Source
- $C^{Non-RE}$  is the calorific value of the fuel for that Production Device during the relevant period which is not a Renewable Energy Source.

- D6.6 GoO RES-E Certificates can be Issued in respect of output up to the entirety of the RES-E output of a Production Device in any period.
- D6.7 Irrespective of the actual date on which a GoO RES-E Certificate is issued, the date of Issue of a GoO RES-E Certificate is the last day on which the energy output to which the GoO RES-E Certificate relates was generated.
- D6.8 A GoO RES-E Certificate must indicate:
  - (a) whether Public Support is associated with the Originating Production Device; and the nominated capacity (in kW) of the Originating Production Device.

## **E PARTICIPATION AND REGISTRATION**

### **E1 Scheme Participation**

- E1.1 Any legal person who is not a member of the Association of Issuing Bodies or such member's affiliate or agent can be a GoO RES-E Scheme Participant.
- E1.2 The procedures to open an Account can be found on the website [www.statnett.no](http://www.statnett.no).
- E1.3 The GoO RES-E Scheme Participant must contract with Statnett SF under the Standard Terms and Conditions.
- E1.4 Statnett SF will issue each authorised user with an identification and password to enable secure communications. It is the responsibility of the Scheme Participant to keep such identification secret.

### **E2 Registration of a Production Device**

- E2.1 Only the owner of a Production Device, or a Registrant duly authorised by the owner, may register a Production Device, which is located in Norway in the EECS Registration Database.
- E2.2 The Registrant of the Production Device must provide evidence to the satisfaction of Statnett SF that it has the appropriate authority to register the Production Device and that it can comply with the requirements of the GoO RES-E Scheme and this Domain Protocol with respect to the imposition of duties on the owner and/or operator of the Production Device. Such evidence being a power of attorney from the owner, if this is not the same as the Registrant.
- E2.3 An applicant registering a Production Device must provide the following information:
- (a) the applicant's name and address and additional contact details, including the name of the individual responsible for the application, phone number, fax number and e-mail address;
  - (b) the names of persons authorised to act for the Registrant;
  - (c) the EECS Scheme or Schemes with respect to which it is applying for registration;
  - (d) the Transferables Account into which Scheme Certificates in respect of that Production Device are to be Issued;
  - (e) the location of that Production Device, its name and address;
  - (f) details of the Export Meter(s) for that Production Device;
  - (g) details of any generating auxiliaries associated with that Production Device;
  - (h) where there are generating auxiliaries associated with that Production Device, details of Import Meter(s) which determine the totality of electricity consumption by the Production Device;
  - (i) (irrespective of whether or not there is any intention to use such sources of energy in connection with the Production Device) all sources of energy that may be converted into energy outputs by that Production Device by reference to the source types set out in Annex 3;
  - (j) the nature of that Production Device, in terms of technology by reference to the types set out in Annex 3;
  - (k) the Nominal Capacity of that Production Device;
  - (l) where at the time of such application it has been commissioned, the date on which that Production Device was commissioned;
  - (m) the identity of the Authorised Body or, where appropriate, Approved Measurement Body responsible for collecting and determining the measured values of the energy outputs of that Production Device and providing such measured values to Statnett SF;
  - (n) a diagram of that Production Device, including details the location of:
    - (i) the Export Meter(s) for the Production Device;
    - (ii) any transformer substations at the site of the Production Device;

- (iii) any generating auxiliaries for the Production Device; and
- (iv) any Import Meters for the Production Device.

- E2.4 Registrar must state in the verification report whether the metering data sent to Statnett is Gross or Net Electrical Energy Generation. If Gross Electrical Energy Generation data is sent, the Production Registrar must calculate a correction factor, which rectifies demand of any generating auxiliaries and losses in the main generator transformers on the site of the Production Device. The amount of Gross Electrical Energy Generation would be multiplied by the Correction Factor before issuing of certificates take place.
- E2.5 The registration form containing all the items listed in E2.3 above can be found in Annex 2 to this Domain Protocol.
- E2.6 The Qualifying Criteria for a Production Device within the GoO RES-E scheme are given in D3 above.
- E2.7 The Registrant must warrant that the information provided to Statnett SF in connection with its application is complete and accurate and that the Production Device meets the qualification criteria for GoO RES-E.
- E2.8 The Registrant must also provide details of any payments (other than payments arising from the sale of GoO RES-E Certificates) which have been received by, or are due to accrue to, any person in relation to the Production Device under any of the Public Support schemes identified in D4.1.
- E2.9 Statnett SF, will respond to the application within 10 working days from its receipt.
- E2.10 The Registrant must have the information in the registration form verified by a Production Registrar (see I2.1 below) as part of the approval process.
- E2.11 Where the Production Device is already accredited to another EECS Scheme or legislative support scheme, Statnett SF may determine that part or all of the verification of this application is not required.
- E2.12 An application for the registration of a Production Device for the purposes of GoO RES-E will be rejected if:
- (a) in relation to that application, the applicant has failed to comply with any requirements of this Domain Protocol or the Standard Terms and Conditions;
  - (b) the Qualification Criteria are not satisfied in respect to that Production Device;
  - (c) there are one or more generating auxiliaries for that Production Device not fitted with Import Meters; or
  - (d) the Production Registrar is prevented from satisfactorily verifying the application by the applicant or the owner or operator of the relevant Production Device.
- E2.13 On successful completion of the registration process, Statnett SF will assign a unique identifier to each registered Production Device, if one has not already been assigned in that EECS Registration Database under another EECS Scheme.
- The identifier consists of a number with 18 numeric characters that also identifies the Domain of origin. GS1/GSRN (Global Service Relational Number) coding is used.
- E2.14 The Registrant consents to the publication by Statnett SF or its CMO of data provided in the course of its application for registration in relation to each of its Production Device registered on the database on its web page [www.recscmo.org](http://www.recscmo.org) and [www.statnett.no](http://www.statnett.no) with the exception of:
- (a) detailed descriptions of plant and equipment;
  - (b) graphical representations of the Production Device and its location, including diagrams and photographs; and
  - (c) details of:
    - (i) the person responsible for the application; and

- (ii) where the Registrant of the Production Device is not its owner, the Production Device's owner.

### **E3 Changes in Registered Details**

- E3.1 The Registrant of a Production Device must notify Statnett SF of any planned changes due to come into effect that will result, or unplanned changes that have resulted, in:
  - (a) the information recorded in the EECS Registration Database in relation to the Production Device becoming inaccurate; or
  - (b) the Qualification Criteria for GoO RES-E ceasing to be satisfied with respect to that Production Device.
- E3.2 On receipt of a change of details notification (following an inspection or otherwise), Statnett SF will evaluate the impact of the changes on the Qualifying Criteria and respond to the Registrant within 10 working days specifying the decision taken.
- E3.3 Where Statnett SF becomes aware that a Production Device no longer fulfils, or will no longer fulfil, the Qualification Criteria, the EECS Registration Database record for that Production Device will be updated to show that the Production Device no longer qualifies for GoO RES-E Certificates with effect from:
  - (a) (in relation to planned changes notified in advance) the date on which such planned changes are due to come into effect; or
  - (b) (in relation to other changes) as soon as reasonably practicable after becoming so aware.

### **E4 Withdrawing from the Scheme - Closing an Account**

- E4.1 The Account Holder must notify Statnett SF of an intent to close his account. The effective date of closure must not be less than 30 working days from the date of receipt by Statnett SF.
- E4.2 Statnett SF will amend the EECS Registration Database to seal that Account as of the effective date on the request or 30 working days from the date of receipt by Statnett SF whichever is the later.
- E4.3 Commercial provisions of closing an account are set in the contract between Statnett SF and the Account Holder.

### **E5 Withdrawing from the Scheme - Deregistering a Production Device**

- E5.1 The Registrant must notify Statnett SF of intent to deregister his Production Device in writing.
- E5.2 Commercial provisions of deregistering a Production Device are set in the contract between Statnett SF and the Account Holder.

## F PRODUCTION DATA

### F1 Metering

F1.1 Only Production Devices that are equipped with metering equipment that complies with the relevant regulations for the trading of generation energy shall be registered. The metering equipment may measure on a scalar basis (meter advance only) or on a period basis (energy measured in units of time) according to the regulations.

F1.2 For the avoidance of doubt, the relevant regulations are: the versions of the following agreements and codes presently in force at the time:

- (a) "Regulations for metering and settlement"; NVE (see definitions).
- (b) The metering system shall be verified by an accredited company according to EN ISO/IEC 17025 for verification in field and according to "Krav til måling av sentralnettutveksling" (Requirements for main Grid metering).
- (c) The metering system (in Norwegian "målersløyfen") has to comply to the following requirements for total accuracy for Production Devices with an installed capacity of:
 

15 MW and above:	+ / - 1 %.
Between 1 and 15 MW:	+ / - 2 %.
Less than 1 MW:	+ / - 3 %.

If requirements given above are not fulfilled, there will be a penalty reduction of minus 3 % of Net Electrical Energy Generation (according to definition) when certificates are issued.

### F2 Data Provision

F2.1 GoO RES-E Certificates for the Production Device is issued based on energy data from the Norwegian Balance Settlement. If the Production Device has a single energy source (i.e. excluding biomass and pumped storage hydro), it is only necessary to submit a meter reading once in any 12 month period for that Production Device. If the Production Device has multiple energy source (i.e. including all biomass and pumped storage hydro), the Registrant must submit a Production Declaration for every issuing period as defined in G1.2 below.

F2.2 The Registrant is responsible for the timely delivery of accurate metering data for his Production Device, although metered energy values must be provided, or verified, by a Measurement Body (see I3 below).

F2.3 Production Declarations are subject to verification by a Production Auditor (see I1 below) on a random and periodic basis.

F2.4 In the event that it transpires that the data in any Scheme Certificate is inaccurate (whether or not through an act or omission of the Registrant of the Originating Production Device):

- (a) Statnett SF shall (provided that such GoO RES-E Certificates are, at the time of such Withdrawal, in the Transferables Account of that Registrant) Withdraw those Certificates; and
- (b) the Registrant shall pay Statnett SF the cost of securing the agreement of another Account Holder to the Withdrawal of GoO RES-E Certificates of the same type from that other Account Holder's Transferables Account,

so that, as far as reasonably practicable, GoO RES-E Certificates are withdrawn with a Face Value and a financial value which make good the discrepancy.

F2.5 In some cases, additional information is required by the issuer to ensure the number of Certificates issued correctly represents the qualifying energy that was metered.

## **G PROCESSING OF CERTIFICATES**

### **G1 Issuing for Transfer**

- G1.1 GoO RES-E Certificates are only issued under this Domain Protocol:
- (a) in respect of a Production Device which is, at the time of Issue:
    - (i) situated in Norway;
    - (ii) registered in the EECS Registration Database of Statnett SF as qualifying for GoO RES-E Certificates; and
    - (iii) the Registrant of which does not have any outstanding fees payable to Statnett SF or its agents in conjunction with GoO RES-E Certificates;
  - (b) in respect of the qualifying energy output of such a Production Device during any period in which it was registered in an EECS Registration Database for the purposes of the GoO RES-E scheme; and
  - (c) to an Account Holder who does not have any outstanding fees payable to Statnett SF or its agents in conjunction with GoO RES-E Certificates.
- G1.2 Subject to G1.1 above GoO RES-E Certificates are issued against energy data in accordance with F2.2 above and reported weekly with daily resolutions based on data from the Norwegian Balance Settlement, in accordance with regulations from NVE.
- G1.3 Only persons duly authorised by the Registrant may request the issue of GoO RES-E Certificates in relation to the output of that Production Device.
- G1.4 The CMO will check the Production Declaration against the metered data provided for the Production Device for the period to which the Production Declaration relates. The EECS Registration Database will also be checked to ensure that no more than one GoO RES-E Certificate is Issued in respect of the same qualifying energy output.
- G1.5 The CMO will deposit the Certificates in the Transferables Account nominated by the Registrant within the EECS Registration Database no later than 10 working days after the end of every production week (ending Sunday at 24:00).
- G1.6 The GoO RES-E Certificates shall be issued in such format as may be determined by AIB from time to time.
- G1.7 A GoO RES-E Certificate identifies the entitlement of the Account Holder of the Transferables Account in which it is held to the attributes of:
- (a) the energy source for the quantity of energy output to which it relates; and/or
  - (b) the method and quality of the production of such energy output;
- so as to enable the Account Holder to realise such real and intangible benefits as may be accorded to such entitlement. These entitlements are dependant on the laws of the country in which the Originating Production Device is situated and the laws applicable in any Domain to which they may be transferred for realisation on Redemption.

### **G2 Transfer**

- G2.1 A GoO RES-E Account Holder can hold GoO RES-E Certificates in an account within the EECS Registration Database for Norway.
- On request the CMO will open an account when fees are paid. The account will be uniquely identified by a number and a name.
- G2.2 The Account Holder can get secure electronic access to the Account to make transfers of Certificates to another Account in the same EECS Registration Database or to another EECS Registration Database for GoO RES-E Certificates in another Domain through the website [www.recscmo.org](http://www.recscmo.org).
- G2.3 Only persons duly authorised by the Account Holder may request the transfer of GoO RES-E Certificates out of that Account Holder's Transferables Account. Transfers of certificates are

automatically executed by the Account Holder in the CMO, and the process are in accordance with principles and rules in EECS PRO.

- G2.4 An Account Holder initiates a transfer in the CMO. Where a Transfer Request is received with respect to one or more Scheme Certificates held in a Transferables Account on its EECS Registration Database, the following take place automatically:
- (a) remove from that Transferables Account the details of the GoO RES-E Certificate(s) specified in the Transfer Request;
  - (b) where the Transferee's Transferables Account specified in the Transfer Request is in the same EECS Registration Database:
    - (i) include the full details of the GoO RES-E Certificate(s) referred to in (a) above in the Transferee's Transferables Account;
    - (ii) confirm, to the Transferor, the identity of the GoO RES-E Certificates so transferred and any GoO RES-E Certificate split in connection with such transfer by reference to their unique identifying number(s) and Face Values; and
    - (iii) confirm, to the Transferee, the identity of the Transferor and of the GoO RES-E Certificates so transferred by reference to their unique identifying number and Face Values; and
  - (c) where the Transferee's Transferables Account specified in the Transfer Request is on a different EECS Registration Database:
    - (i) notify the operator of that other EECS Registration Database of that Transfer Request;
    - (ii) subject to G2.7 below, send the full details of the GoO RES-E Certificates referred to at (a) above to the operator of that other EECS Registration Database;
    - (iii) record on its own EECS Registration Database, the export of such GoO RES-E Certificates, and, where appropriate as a result of the operation of G2.7, the cancellation of their status as Scheme Certificates under any EECS Scheme;
    - (iv) on receipt of confirmation from the operator of that other EECS Registration Database that the transfer has been completed, confirm to the Transferor the identity of the operator of that other EECS Registration Database and of the GoO RES-E Certificates so transferred and of any split in connection with such transfer by reference to their unique identifying numbers and Face Values.
- G2.5 Where the CMO is notified by another EECS Registration Database operator of a Transfer Request including details of a GoO RES-E Certificate which are consistent with the Transfer Criteria for GoO RES-E Certificates together with the account number for a Transferables Account on its own EECS Registration Database, it will:
- (a) insert the full details of that GoO RES-E Certificate in that Account Holder's Transferables Account;
  - (b) confirm to the EECS Registration Database operator that notified it of such Transfer Request that the transfer of that GoO RES-E Certificate has been completed; and
  - (c) confirm, to the Transferee, that such EECS Certificate has been transferred by reference to its unique identifying number and Face Value.
- G2.6 Where the CMO is notified by another EECS Registration Database operator of a Transfer Request involving a Scheme Certificate which does not satisfy the Transfer Criteria for such GoO RES-E Certificates and/or receives an account number which does not correspond with an account number for a Transferables Account on its own EECS Registration Database, Statnett SF will use reasonable endeavours to exchange information such that the GoO RES-E Certificate can be rendered compliant with the GoO RES-E for Norway or the correct account number identified (as the case may be), failing which:
- (a) the full details of the GoO RES-E Certificate shall be re-entered into the Transferor's Transferables Account on the relevant EECS Registration Database and that EECS Registration Database shall be amended so that the GoO RES-E Certificate is no longer recorded as having been exported; and

- (b) all details of the GoO RES-E Certificate shall be removed from the other EECS Registration Database.

G2.7 Where:

- (a) The CMO receives a Transfer Request in respect of a GoO RES-E Certificate which is a Scheme Certificate under more than one EECS Scheme; and
- (b) the Transferee's Transferables Account specified in the Transfer Request is on a registry that is not part of GoO RES-E,

the details of the GoO RES-E Certificate referred to in G2.4 (c)(ii) above will be amended to remove any identifier indicating that the certificate is a GoO RES-E Certificate.

G2.8 The CMO will process a transfer request within the following deadlines:

- (a) A request for transferral of GoO RES-E Certificates to an account in the same EECS Registration Database will be executed within 2 working days.
- (b) On a request for transferral of GoO RES-E Certificates to an account in a different EECS Registration Database, the export message will be sent to the receiving CMO within 2 working days.
- (c) On receiving an export message, the CMO will execute that message within 2 working days.
- (d) A request for transferral of GoO RES-E Certificates to an account in a Registration Database that is outside the EECS network will be executed within 2 working days.

Most of these processes are fully automated and will occur according to the operational timescales of the Transfer Link which may be significantly ahead of these processing deadlines.

G2.9 The Account Holder is required to retain all records to which he has had access relating to GoO RES-E Certificates for a period not less than 3 years.

### G3 **Redemption**

G3.1 Redemption is the removal of a Certificate from circulation and is the point at which it ceases to be tradable. Once in a Redemption Account, a GoO RES-E Certificate cannot be moved to any other account.

G3.2 Only persons duly authorised by the Account Holder may request the redemption of GoO RES-E Certificates out of that Account Holder's Transferables Account and into its Redemption Account. The request is given electronically through the web site [www.recscmo.org](http://www.recscmo.org).

G3.3 A redemption request can be made by a person duly authorised by the Account Holder to transfer GoO RES-E Certificates out of that Account Holder's Transferables Account and into the Redemption Account.

G3.4 On receipt of valid redemption request, the CMO will:

- (a) remove the details of that GoO RES-E Certificate from that Transferables Account;
- (b) insert the details of that GoO RES-E Certificate in the Redemption Account of the Redemption Body which made, or is specified, in that request; provide the Account Holder with access to the full details of that GoO RES-E Certificate certifying that it has been Redeemed; and
- (c) provide details of the Redeemed GoO RES-E Certificate to the Redeeming Body and its auditors where requested to do so.

G3.5 A request for redemption of a GoO RES-E Certificate will be executed within 1 working day.

G3.6 On request from an Account Holder, the CMO will produce a standard format, non-transferable, redemption statement within 1 working day. The request should include the following details:

- (a) The GoO RES-E Certificates to be redeemed.
- (b) The recipient of those Certificates, if not the Account Holder.
- (c) Any other information to be included on the statement

(d) The production/issuing date if not sufficiently identified in (a) above.

G3.7 According to the request, the statement will include some or all of the Certificates held in that Account Holder's Redemption Account that have not previously been included on such a statement.

The format of the redemption statement is shown in Annex 6 to this document. Redemption is done electronically in the CMO by the Account Holders.

#### G4 **Withdrawals**

G4.1 Statnett SF may Withdraw a GoO RES-E Certificate held in a Transferables Account on its EECS Registration Database at the request of the Account Holder of that Account, or otherwise in accordance with the provisions of the GoO RES-E scheme, thereby cancelling it.

#### G5 **Errors**

G5.1 Where an error is introduced (subsequent to its Issue) into, or with respect to, a GoO RES-E Certificate held in the Account Holder's Transferables Account in the EECS Registration Database:

- (a) in the course of its Transfer into that Account; or
- (b) during such time as it is in such Account,

Statnett SF will correct the error in or with respect to that GoO RES-E Certificate and any errors replicated in GoO RES-E Certificates split from it, provided that such GoO RES-E Certificate(s) have not been transferred out of that Transferables Account.

G5.2 Statnett SF may Withdraw or alter a GoO RES-E Certificate held in its EECS Registration Database to give effect to an agreement reached with the Account Holder under provisions of the Standard Terms and Conditions.

G5.3 Statnett SF may alter a GoO RES-E Certificate held in its EECS Registration Database so as to rectify an error which occurred prior to its transfer into the Account in which it is held at such time, provided:

- (a) the Account Holder has agreed to such alteration;
- (b) it is reasonably satisfied that any unjust enrichment of a GoO RES-E Scheme Participant as a consequence of such error has, to the extent reasonably practicable, been nullified;
- (c) it is reasonably satisfied that the alteration itself does not give rise to undue enrichment of the Account Holder.

G5.4 Certificates are issued weekly no later than 10 working days after end of the production week and no less than 3 working days after the Account Holder got access to the meter readings/Balance Settlement for to control the energy production. When the certificates is issued, it is not possible to adjust the production.

## **H MONITORING AND REPORTING**

### **H1 Monitoring**

- H1.1 The Registrant, on behalf of the owner and operator, of a Production Device must permit Statnett SF, or its agent, to access the Production Device or records associated with it, its energy output and sources of energy when conducting inspections in accordance with this section H1, including, if so required, without prior notice. Refusal to permit such access may be considered a breach of the Standard Terms and Conditions.
- H1.2 Statnett SF, or its agent, will periodically conduct inspections of a Production Device registered on its EECS Registration Database and any associated Import and Export Meters to confirm that:
- (a) the information recorded in relation thereto on the EECS Registration Database is accurate;
  - (b) the Registrant and, where applicable, the owner and/or operator of the Production Device, is complying with all relevant obligations under the relevant EECS Schemes; and
  - (c) such Production Device continues to meet the Qualification Criteria for the EECS Schemes in relation to which it is registered.
- H1.3 The period between verification of a Production Device under H.1.2 above will not exceed 5 years. Statnett SF will request the Registrant of a Production Device to produce a report from its nominated Production Auditor stating that the registration continues to satisfy the criteria in H1.2 above. See also I1.6.
- H1.4 Statnett SF, or its agent, may conduct ad-hoc inspections of records associated with relevant Public Support in relation to Production Devices registered on its EECS Registration Database for the purposes of EECS Schemes.

### **H2 Activity Reporting**

- H2.1 In order to maintain an open and orderly market, Statnett SF has a duty to publish information in relation to the activities of that market.
- H2.2 Statnett SF will publish an activity report no less than once every three months on the number of GoO RES-E Certificates which, within the preceding three calendar months:
- (a) it has Issued;
  - (b) (where relevant) have been transferred within its EECS Registration Database from Accounts associated with one Domain to Accounts associated with another Domain held on the same EECS Registration Database;
  - (c) have been transferred into its EECS Registration Database from EECS Registration Databases of other EECS Scheme registry operators;
  - (d) have been transferred from its EECS Registration Database to EECS Registration Databases of other EECS Scheme registry operators;
  - (e) it has transferred from Transferables Accounts to Redemption Accounts.
- H2.3 The AIB will publish in respect of each calendar year an annual report within six months of the end of that calendar year on the functioning and efficiency of the market in Scheme Certificates Issued or transferred to accounts in its members' EECS Registration Databases.
- H2.4 The annual report referred to H2.4 shall specify any institutional, structural, and legal impediments to the efficient functioning of the GoO RES-E scheme within Norway.

**H3 Exception Reporting**

- H3.1 Where as a consequence of an inspection conducted pursuant to H1 above, Statnett SF determines that the Scheme Participant is in breach of this Domain Protocol or the Standard Terms and Conditions, or determines that a Production Device is in breach of the Qualifying Criteria for an EECS Scheme in relation to which it is registered, Statnett SF will:
- (a) take such action as is necessary to secure that GoO RES-E Certificates are correctly being issued, such action to include, in a case of material non-compliance with the this Domain Protocol or the Standard Terms and Conditions by the Registrant, the withdrawal of registration of the relevant Production Device for the purposes of the EECS Scheme; and
  - (b) notify the AIB of such breach where Statnett SF is of the reasonable opinion that such breach could affect the transfer of EECS Certificates out of its EECS Registration Database into another EECS Registration Database.
- H3.2 Statnett SF will report any failures by the Scheme Participant to comply with the provisions of this Domain Protocol or the Standard Terms and Conditions to the Competent Authorities in relation to such matters. Such failures shall include behaviour by the Scheme Participant of which Statnett SF is aware and which, in its reasonable opinion, amounts to a breach of Competition Law, or applicable law governing the conduct of financial markets.
- H3.3 Statnett SF will also notify the AIB of any report made by it under H3.1 providing as much information in relation to such a report as is consistent with any duty of confidentiality it may have to the Scheme Participant.

## **I AGENTS AND MEASUREMENT BODIES**

### **I1 Production Auditor**

- I1.1 The role of the Production Auditor is to verify Production Declarations and (where appropriate) Consumption Declarations made by Registrants of Production Devices to the CMO for the purposes of Certificate issuing. This is to ensure the continued fulfilment of the conditions of registration.
- I1.2 The Production Auditor is an agent of Statnett SF. The full list of approved Production Auditors is given in Annex 1 to this document and on the website [www.statnett.no](http://www.statnett.no).
- I1.3 To be a Production Auditor, the company must gain approval from Statnett SF. The operation of the Production Auditor is under the control of Statnett SF and the Association of Issuing Bodies.
- I1.4 The Registrant of the Production Device may nominate a Production Auditor from the list in Annex 1. Such a Production Auditor must be independent of the owner or the Registrant of the Production Device.
- I1.5 The Production Auditor will receive information about the issued GoO RES-E Certificates from Statnett SF and the registered information relating to the Production Device for the period being reviewed. The Production Auditor will compare generation capacity with the issued number of Certificates and other relevant data e.g. wind speeds, to identify any potential abnormalities.
- I1.6 The Production Auditor will report any discrepancies from the registered information to Statnett SF as soon as possible.
- I1.7 A Production Auditor may also perform the role of Production Registrar.

### **I2 Production Registrar**

- I2.1 As part of the registration process for the Production Device, it is necessary for the information provided by the applicant to be independently verified. This is normally achieved through a site inspection or information from NVE. Statnett SF must verify the application, but can delegate the activity to a Production Registrar as his agent.
- I2.2 The full list of authorised Production Registrars is given in Annex 1 to this document and on the website [www.Statnett.no](http://www.Statnett.no).
- I2.3 The Registrant, on behalf of the owner and operator, of a Production Device must permit Statnett SF, or a Production Registrar as its agent, to access the Production Device or records associated with it, its energy output and sources of energy when conducting inspections in accordance with section I2.1 above.
- I2.4 A Production Registrar may also perform the role of Production Auditor.

### **I3 Measurement Body**

- I3.1 A Measurement Body is an organisation responsible for the collection of metering data relating to the output of the Production Device.
- I3.2 The full list of Measurement Bodies, approved to provide data for GoO RES-E in Norway is given on the website [www.ediel.no](http://www.ediel.no).

## **J MODIFICATIONS**

### **J1 Modifications to this Domain Protocol**

- J1.1 The Scheme Participant may propose a modification to this Domain Protocol;
- J1.2 Such a proposal will include a detailed description, including an exact specification of any proposed modification of this Domain Protocol and be passed in writing to Statnett SF.
- J1.3 On receipt of such a request, Statnett SF will:
- (a) Respond to the request within 10 working days, describing the procedures to be followed, and estimating when a reply can be expected;
  - (b) Consult with the other GoO RES-E Scheme Participants within Norway;
  - (c) Decide whether the request and its consequences are in its opinion reasonable;
  - (d) Inform the GoO RES-E Scheme Participants within Norway the outcome of this decision.
- J1.4 Statnett SF may make such modifications to this Domain Protocol as are in its opinion necessary to the effective and efficient operation of the market.
- J1.5 Any modifications to this Domain Protocol are subject to approval by the AIB that such changes do not conflict with the Principles and Rules of Operation of the Association of Issuing Bodies (AIB) for The European Energy Certification System.
- J1.6 Implementation of modifications will be notified to the Scheme Participant and will take effect on publication of the documentation on the website [www.recscmo.org](http://www.recscmo.org).

## **K ASSOCIATION OF ISSUING BODIES**

### **K1 Membership**

- K1.1 Statnett SF is a member of the Association of Issuing Bodies (AIB) and is bound by the quality standards of that Association for the international transfer of certificates. Continued membership is essential to facilitate international transfers of GoO RES-E Certificates.
- K1.2 In order to maintain the quality standard across the entire EECS network, all AIB members are subject to audit and periodic peer review.
- K1.3 In the event of Statnett SF or one of its agents failing to maintain the quality standard, there may be a suspension of GoO RES-E Certificate issuing and/or international transfers into or out of Norway.
- K1.4 Should Statnett SF decide to withdraw from AIB membership in respect of GoO RES-E in Norway, it will give notice in writing to the Scheme Participant in accordance with the Standard Terms and Conditions.

## Annex 1 – Contacts List

### Central Monitoring Office

Company	Statnett SF
Contact Person	Ulf Møller
Address	PO Box 5192 Majorstuen
Country	Norway
Phone number	+47 22 52 70 00
Email address	<a href="mailto:Ulf.moller@statnett.no">Ulf.moller@statnett.no</a>

### Production Registrars

List can be found at [www.recscmo.org](http://www.recscmo.org)

### Production Auditors

List can be found at [www.recscmo.org](http://www.recscmo.org)

### Measurement Bodies

List can be found at [www.ediel.no](http://www.ediel.no)

## Annex 2 – Registration Form

<b>Registrant of Production Device</b>					
Owner: <input type="checkbox"/>	Registrant: <input type="checkbox"/>	Declaration of changes <sup>1</sup> <input type="checkbox"/>			
Name:	Contact person:				
Street:					
City:	Postal code:				
Country:					
e-mail:	Phone #:	ERD <sup>2</sup> account # <sup>3</sup> :		Fax #:	
Issuing Body:					
<b>Production Device</b>					
Street:					
City:			Postal code:		
Country:					
Grid reference:			ID for meter readings: <input type="checkbox"/>		
Production Device is connected directly to the grid: <input type="checkbox"/>					
If the Production Device is <i>not</i> connected directly to the grid, specify the circumstances, and additional relevant meter registration numbers:					
Installed capacity, MW:			Date of commissioning:		
<b>Energy source</b>					
Wind – onshore <input type="checkbox"/>	Hydro – conventional <input type="checkbox"/>	Geothermal <input type="checkbox"/>			
Wind – offshore <input type="checkbox"/>	Hydro – pumped storage <input type="checkbox"/>	Tidal - onshore <input type="checkbox"/>			
Solar- photovoltaic <input type="checkbox"/>	Wave - onshore <input type="checkbox"/>	Tidal - offshore <input type="checkbox"/>			
Solar – thermal <input type="checkbox"/>	Wave - offshore <input type="checkbox"/>				
Biomass:		Burning value - GJ/tonne		Burning value - GJ/tonne	
- energy crops <input type="checkbox"/>	- forestry/agricultural waste <input type="checkbox"/>	- landfill gas <input type="checkbox"/>	Fossil <input type="checkbox"/>	- municipal waste <input type="checkbox"/>	- industrial waste <input type="checkbox"/>
				- sewage gas <input type="checkbox"/>	
Efficiency, % - if multiple fuels:					
<b>Public Support schemes</b>					
Scheme A: <input type="checkbox"/>	Scheme C: <input type="checkbox"/>	Scheme E: <input type="checkbox"/>			
Scheme B: <input type="checkbox"/>	Scheme D: <input type="checkbox"/>	Scheme F: <input type="checkbox"/>			

<sup>1</sup> Highlight changed data on declaration of changes. <sup>2</sup> ERD = EECS Registration Database. <sup>3</sup> Optional.

Place	Date	Verified by
Signature Registrant		Production Registrar

Authorised personnel	

By undersigning this registration form the Registrant also reaffirms the relevant requirements of the Domain Protocol:

- The Registrant is authorised by the owner of the Production Device, which is the object of this registration form to so register that Production Device for GoO RES-E in Norway.
- The electrical energy produced by the Production Device is produced according to the Qualifying Criteria set out in D3 of the Domain Protocol for GoO RES-E in Norway and will in addition be supported by such other criteria as may be from time to time prescribed by the scheme authority or CMO responsible for the Domain within which the Production Device lies.
- The information given in this registration form is truthful and exhaustive.
- Any planned changes concerning the information given in this registration form will be announced in advance to the Production Registrar and the CMO. Any unplanned changes will be announced to the Production Registrar and the CMO at the first possible occasion.
- The owner of the production device and the Registrant as his agent accept the possibility of unannounced control and auditing visits to their own premises and/or the premises of the production device, as prescribed in the Domain Protocol for GoO RES-E in Norway.

## Annex 3 – Energy Source Types and Technology Types

Source	Technology	Type	Code
Wind	Wind turbine	Onshore	01
		Offshore	02
Solar	Photovoltaic		03
	Thermal		04
Energy from water	Hydro power		05
	Tidal energy	Onshore	06
		Offshore	07
	Wave energy	Onshore	08
		Offshore	09
Geothermal			10
Biomass, using gasification and non-gasification technologies	Energy crops		11
	Forestry and agricultural by-products and waste		12
	Biogas	Landfill gas	13
		Sewage gas	14
		Other	15
	Energy from by-products and waste (with varying levels of filtration)	Municipal solid waste	16
		Industrial by-products and commercial waste	17

## Annex 4: Checklist-Registration and auditing of Production Device

Information to be provided by the Production Device / Production Aggregator when applying for registration. (This information should normally be included in the RED)

- (a) The name, address, contact details (including person responsible, phone, fax and e-mail) and Issuing Body for that RES-E Generator or of a Production Aggregator acting on its behalf;
- (b) Proof of ownership and for Production Aggregators a written authority to act on the behalf of the owner of a given Production Device.
- (c) The location of the Production Device;
  - i. Documentation of meters and metering procedures;
  - ii. location and detail of the export and, where appropriate, import meter(s);
  - iii. Each metering system is calibrated / checked by a company accredited according for calibration in the filed **or** is stated that there will be a penalty reduction of minus 3 % of Net Electrical Energy Generation when for issuing for the Production Device
  - iv. total accuracy of the metering system is according to paragraph F1.
  - v. method for calculation of production is specified and accepted by Statnett SF.
- (d) Documentation of on-site consumption is according to paragraph D2.
- (e) All possible sources of fuel to be converted into electrical energy by this Production Device, whether or not this is renewable, from the agreed list as set out in Annex 2 in this Domain Protocol; and
- (f) The latest available fuel accounting report, and
- (g) Any schemes associated with any Public Support from the definition set out in the PRO Fact Sheet 3 that are or have been received in addition to GoO RES-E Certificates by this Production Device, together with an indication as to whether they are currently being received;
- (h) The type of generation technology in place at this Production Device, from the agreed list as set out in PRO Fact Sheet 5;
- (i) The installed capacity of this Production Device;
- (j) The date of commissioning of this Production Device;
- (k) If available, production data for the last 12 months on monthly basis by fuel type including the information on the respective consumption factors, heating values and percentages of the total electricity production
- (l) A self declaration from the owner of the Production Device confirming that it will not during the period of its Registration and for the same unit of electrical energy receive certificates representing the benefit of renewable electricity generation from both GoO RES-E and another similar system;

A diagram showing the Production Device, the location of export meters used for metering its generation and of transformer substations at the plant site. If there are generating auxiliaries for the Production Device and/or import.

## Annex 5: Obligations of Production Device Registrant

J.1

**Abstract from section E2.3 Pro Release 2.0:**

A1.1.1 **Obligations of Production Device Registrants**

A1.1.2 Each Domain Scheme shall be such that Registrant of a Production Device is placed under an obligation:

- (a) to notify the Scheme Member, in advance of such changes coming into effect, of any planned changes that will result in:
  - (i) the information recorded in the Scheme Member's EECS Registration Database in relation to the Production Device becoming inaccurate; or
  - (ii) the Qualification Criteria for that EECS Scheme ceasing to be satisfied with respect to that Production Device; and
- (b) to notify the Scheme Member of any unplanned changes that have resulted in:
  - (i) the information recorded in the Scheme Member's EECS Registration Database in relation in relation to the Production Device becoming inaccurate; or;
  - (ii) the Qualification Criteria for that EECS Scheme ceasing to be satisfied with respect to that Production Device;
- (c) where requested to do so, to permit the Scheme Member (or its Production Registrar), its servants or agents to inspect that Production Device including, if so required, without prior notice;
- (d) to provide the Scheme Member (or its Production Auditor), its servants and agents with access to such records as the Scheme Member (or Production Auditor) may request in relation to that Production Device, its energy output and sources of energy, including, if so required, without prior notice.

A1.1.3 Each Domain Scheme shall be such that:

- (a) the Registrant of a Production Device for the purposes of an EECS Scheme is responsible for the delivery, quality and accuracy of measured energy values with respect to the energy output of that Production Device; and
- (b) in the event that it transpires that the data in any Scheme Certificates is inaccurate (whether or not through an act or omission of the Registrant of the Originating Production Device):
  - (iii) the Member shall (provided that such Scheme Certificates are, at the time of such Withdrawal, in the Transferables Account of that Registrant) Withdraw those Scheme Certificates, and other Scheme Certificates of the same type; and
  - (iv) the Registrant shall pay the Member the cost of securing the agreement of another Account Holder to the Withdrawal of Scheme Certificates of the same type from that other Account Holder's Transferables Account,

J.2 so that, as far as reasonably practicable, Scheme Certificates are withdrawn with a Face Value and a financial value which make good the discrepancy

**Annex 6:**

**Application for Transfer or Redemption of GoO RES-E and RECS Certificates**

By undersigning this Application the signatory is hereby bound to the following:

- The signatory is the owner of the CRD account from which the Certificates will be withdrawn.
- The information given in this Application is truthful and exhaustive.

<b>Owner of GoO RES-E/RECS Certificate</b>			
Name:	Contact person:		
Street:			
City:	Postal code:		
Country:			
e-mail:	Phone #:	Fax #:	
Issuing Body:	CRD account #:		
<b>Withdrawal of GoO RES-E/RECS Certificates</b>			
Transfer	<input type="checkbox"/>	Redemption	<input type="checkbox"/>
From CRD account #:		To CRD account #:	
Certificates to be withdrawn	From number:		
	To number:		
Number of Certificates to be withdrawn:			
<b>Receiver of GoO RES-E/RECS Certificates</b>			
Name:	Contact person:		
Street:			
City:	Postal code:		
Country:			
e-mail:	Phone #:	Fax #:	
Issuing Body:	CRD account #:		

**Place**

**Signature**

