

RECS
Domain Protocol

for
France

Prepared by Observ'ER



Version Release 1.0¹

¹ The provisions of this document are identical to those of draft v2

Contents

A	INTRODUCTION AND PURPOSE.....	3
A1	Introduction.....	3
A2	Purpose.....	3
B	SCOPE AND RESPONSIBILITY	4
B1	This Domain Protocol.....	4
B2	Responsibility.....	4
C	Definitions	5
C1	This document.....	5
D	Renewable Energy Certificate System (RECS).....	6
D1	Scheme Definition.....	6
D2	Supplementary Definitions for RECS.....	6
D3	Qualifying Criteria.....	6
D4	Support Schemes.....	6
D5	Certificate Face Values.....	7
D6	Issuing of RECS Certificates.....	7
E	PARTICIPATION AND REGISTRATION.....	8
E1	Scheme Participation.....	8
E2	Registration of a Production Device.....	8
E3	Changes in Registered Details.....	10
E4	Withdrawing from the Scheme - Closing an Account.....	10
E5	Withdrawing from the Scheme - Deregistering a Production Device.....	11
F	PRODUCTION DATA.....	12
F1	Metering.....	12
F2	Data Provision.....	12
G	PROCESSING OF CERTIFICATES.....	14
G1	Issuing for Transfer.....	14
G2	Transfer.....	14
G3	Redemption.....	16
G4	Withdrawals.....	18
G5	Errors.....	18
H	MONITORING AND REPORTING	19
H1	Monitoring.....	19
H2	Activity Reporting.....	19
H3	Exception Reporting.....	20
H4	Handling of complaints.....	20
I	AGENTS AND MEASUREMENT BODIES.....	22
I1	Production Auditor.....	22
I2	Production Registrar.....	22
I3	Measurement Body.....	22
J	MODIFICATIONS.....	23

J1	Modifications to this Domain Protocol.....	23
K	ASSOCIATION OF ISSUING BODIES	24
K1	Membership.....	24
	Annex 1 – Contacts List	25
	Annex 2 – Registration Form.....	27
	Annex 3 – Energy Source Types and Technology Types.....	29
	Annex 4 – Production/Consumption Declaration.....	30
	Annex 5 – Account Application/Amendment Form.....	32
	Annex 6 – Redemption Statement	33
	Annex 7 : Request for certificates	35
	Annex 8 : Request for transfer of certificates	37
	Annex 9 : Request for redemption of certificates	38

A INTRODUCTION AND PURPOSE

A1 Introduction

A1.1 Certification of the quality and method of energy output provides an efficient mechanism for accounting for: the quality of energy supplied to consumers and its method of production; the progress made towards targets for the use of sustainable energy technologies; and the production and consumption of energy for the purposes of stimulating investment in sustainable energy plant. Moreover, certification enables a value to be accorded to specific types of energy output and traded separately from the energy itself.

A1.2 For a system of energy certification to discharge these functions effectively, users of the Certificates – producers, traders, suppliers, consumers, NGO's and governments – must be satisfied that the Certificates provide reliable evidence of the qualities to which they relate. The European Energy Certification System (EECS) framework is designed to give all such users confidence in the Certificates issued and processed under EECS.

A1.3 The life cycle of a RECS Certificate encompasses three phases: issuance, transfer and redemption:

(a) Electronic Certificates are issued on registries in respect the energy output of Production Devices registered specifically for the purposes of RECS.

(b) These Certificates may be transferred from the account of the producer to that of a trader, and so on; either within the country of origin or to other registries in the EECS network across Europe.

(c) Redemption is the mechanism whereby the Certificate is removed from circulation. Redemption occurs at the point at which the value of the Certificate is realised. Examples of circumstances in which the Redemption of a Certificate may occur include: in connection with payment from a consumer in recognition of the qualities it represents; in connection with the award by government of a financial incentive, such as a tax rebate; or by way of discharge of a contractual or legal obligation.

A1.4 Together with the Standard Terms and Conditions, this Domain Protocol establishes the EECS Scheme for the Domain defined in B1.2 below.

A2 Purpose

A2.1 This Domain Protocol sets out the procedures, rights and obligations for RECS as used within this Domain.

A2.2 This Domain Protocol is made binding between the Scheme Participant and Observ'ER by agreement in the form of the Standard Terms and Conditions. The duties under this Domain Protocol are owed specifically between Observ'ER and the Scheme Participant.

A2.3 The objective is to ensure quality in the robustness and transparency in facilitating RECS for all Scheme Participants.

A2.4 This document also contains explanatory text to help Scheme Participants. This text is for information only and is identified by having a shaded background.

A2.5 Important contact information is provided in Annex 1.

B SCOPE AND RESPONSIBILITY

B1 This Domain Protocol

- B1.1 This Domain Protocol specifies the procedures for the issue, and use as evidence of transfer of ownership and eventually removal of RECS Certificates held within the EECS Registration Database of Observ'ER and may only be amended or added to by Observ'ER in accordance with section J below.
- B1.2 This Domain Protocol for France applies to France (DOM and TOM included and territorial waters), in conjunction with RECS Certificates held within the EECS Registration Database.

B2 Responsibility

- B2.1 Observ'ER is responsible for the operation of the RECS system for this Domain.
- B2.2 Some of the functions facilitating system operation may be contracted out to approved agents of Observ'ER.
- B2.3 The Central Monitoring Office (CMO) is the primary role in the operation of an EECS Scheme in a Domain. The function of the CMO is to administer and maintain the database of qualifying Production Devices and RECS Certificates for that Domain. In France this function is performed by Observ'ER. The charges for accounts and transactions are shown on the website www.energies-renouvelables.org. Tariffs and their structure can be revised annually.
- B2.4 The CMO is not responsible for the authorisation of Certificates, although it is responsible for 'issuing'; the creation of Certificate records within its registry.

C Definitions

C1 This document

C1.1 Unless the context otherwise requires or there is express provision to the contrary, all terms in this Domain Protocol shall have the meanings ascribed to them in section B of the Principles and Rules of Operation of the Association of Issuing Bodies (AIB) for The European Energy Certification System, which can be found at <http://www.aib-net.org>

TERM	MEANING
CMO	Observ'ER being the person appointed to administer the operation of the EECS Registration Database for the purposes of RECS within France;
Competent Authority	in relation to the exercise or discharge of any legislative, governmental, regulatory or administrative function, the body duly authorised under the laws and regulations of France to exercise or discharge that function;
Scheme Participant	an Account Holder or a Registrant of a Production Device on the EECS Registration Database for the purposes of RECS within France;
Net Electrical Energy Generation	the gross electricity production of a Production Device as evidenced by measured values collected or validated by an Authorised Body (or where appropriate an Approved Measurement Body) with reference to its Import and Export Meters (adjusted by meter amendments and the outcome of any disputes) minus the demand of any generating auxiliaries and minus losses in the main generator transformers on the site of the Production Device;
Standard Terms and Conditions	The terms and condition upon which Observ'ER provides Observ'ER services to Scheme Participants. These terms and conditions are contained in "Standard terms and conditions between Observ'ER and [The Market Participant]"
RECS-France Registration Database	The EECS Registration Database operated by Observ'ER for the purposes of the RECS scheme in France

D Renewable Energy Certificate System (RECS)

D1 Scheme Definition

D1.1 The 'Renewable Energy Certificate System' (RECS) enables international trade in the renewable attribute of energy generation by uncoupling environmental value from the associated physical energy. It is a voluntary system whose trading is governed by RECS International.

D2 Supplementary Definitions for RECS

Renewable Source Factor in relation to any Production Device and period of time the proportion expressed as a factor of less than one of the Net Electrical Energy Generation of that Production Device which is RES-E, as specified in the Production Declaration for that Production Device with respect to the period over which the electricity was generated.

D3 Qualifying Criteria

D3.1 The criteria for Production Devices to qualify for registration for the purposes of RECS are:

- (a) that the Production Device is capable of generating RES-E; and
- (b) that the owner of Production Device will not during the period of its registration for the purposes of RECS and for the same unit of electrical energy receive tradable evidence such as Certificates which represent the benefit of renewable electricity generation from both RECS and another similar system that similarly certifies the origin or represents the benefits of the associated renewable electricity and can be exchanged for financial support.

D3.2 Qualifying energy must be RES-E.

D3.3 The Production Device shall be equipped with a production meter and shall be connected to the electricity grid.

D3.4 The registration of a Production Device shall expire after five years. The Registrant is obliged to re-apply for registration for the Production Device before expiry.

D3.5 To ensure maintenance of the Qualifying Criteria, a Production Audit will be conducted in relation to each Production Device in France which is Registered for the purposes of RECS:

- (a) no less than once every five years; and
- (b) where such Production Device is fuelled in whole or in part by biomass, no less than once a year.

D4 Support Schemes

D4.1 Support schemes that are relevant to the operation of the RECS scheme are listed in AIB PRO Fact Sheet 3 – Types of Public Support. This document can be viewed at www.aib-net.org under the section: Association – Documents – Regulation – PRO.

D4.2 The Registrant of a Production Device must guarantee that the owner of the Production Device, or his agent, will not during the period of its registration for the purposes of RECS and for the same unit of electrical energy receive tradable evidence such as Certificates which represent the benefit of RES-E generation from both RECS and another similar system that similarly certifies the origin or represents the benefits of the associated renewable electricity and can be exchanged for financial support.

D4.3 The Registrant of a Production Device must notify Observ'ER whether, and if so what type of, Public Support has been, or is due to be, received by the Production Device.

D4.4 The Registrant of a Production Device must provide details of any prior infringements by itself or any affiliate of the terms of any Domain Scheme with respect to RECS to Observ'ER on application for registration.

D5 **Certificate Face Values**

D5.1 RECS Certificates can only be issued with the Face Value of 1MWh.

D6 **Issuing of RECS Certificates**

D6.1 This section is supplemental to the provisions of section G below.

D6.2 Where a Production Device only produces RES-E, the amount of RES-E determined for the purposes of RECS as having been produced by a Production Device shall be the amount of Net Electrical Energy Generation produced by that Production Device.

D6.3 Where a Production Device produces RES-E and electricity which is not RES-E, the amount of RES-E determined for the purposes of RECS as having been produced by a Production Device shall be the amount of Net Electrical Energy Generation produced by that Production Device multiplied by the Renewable Source Factor.

D6.4 RECS Certificates can be issued in respect of output up to the entirety of the RES-E output of a Production Device in any period.

D6.5 Irrespective of the actual date on which a RECS Certificate is issued, the date of Issue of a RECS Certificate is the last day on which the energy output to which the RECS Certificate relates was generated.

D6.6 A RECS Certificate must indicate:

- (a) whether Public Support is associated with the Originating Production Device; and
- (b) the nominated capacity (in kW) of the Originating Production Device.

E PARTICIPATION AND REGISTRATION

E1 Scheme Participation

- E1.1 Any legal person who is not a member of the Association of Issuing Bodies or such member's affiliate or agent can be a RECS Scheme Participant.
- E1.2 The application form to open an Account can be found in Annex 5.
- E1.3 The RECS Scheme Participant must contract with Observ'ER under the Standard Terms and Conditions.
- E1.4 Observ'ER will respond to the application within 10 working days from its receipt.

E2 Registration of a Production Device

- E2.1 Only the owner of a Production Device, or a Registrant duly authorised by the owner, may register a Production Device, which is located in France in the RECS-France Registration Database.
- E2.2 The Registrant of the Production Device must provide evidence to the satisfaction of Observ'ER that it has the appropriate authority to register the Production Device and that it can comply with the requirements of the RECS Scheme and this Domain Protocol with respect to the imposition of duties on the owner and/or operator of the Production Device. Such evidence being :
 - (a) If the Registrant is not the owner, a mandate from the owner signed by an authorised representative printed on the owner's letterhead paper together with proof of ownership
 - (b) If the Registrant is the owner, proof of ownership.
- E2.3 An applicant registering a Production Device must provide the following information:
 - (a) the applicant's name and address and additional contact details, including the name of the individual responsible for the application, phone number, fax number and e-mail address;
 - (b) the names of persons authorised to act for the Registrant;
 - (c) the EECS Scheme or Schemes with respect to which it is applying for registration;
 - (d) the Transferables Account into which Scheme Certificates in respect of that Production Device are to be Issued;
 - (e) the location of that Production Device, its name and address;
 - (f) details of the Export Meter(s) for that Production Device;
 - (g) details of any generating auxiliaries associated with that Production Device;
 - (h) where there are generating auxiliaries associated with that Production Device, details of Import Meter(s) which determine the totality of electricity consumption by the Production Device;
 - (i) (irrespective of whether or not there is any intention to use such sources of energy in connection with the Production Device) all sources of energy that may be converted into energy outputs by that Production Device by reference to the source types set out in Annex 3;
 - (j) the nature of that Production Device, in terms of technology by reference to the types set out in Annex 3;
 - (k) the Nominal Capacity of that Production Device;
 - (l) where at the time of such application it has been commissioned, the date on which that Production Device was commissioned;
 - (m) the identity of the Authorised Body or, where appropriate, Approved Measurement Body responsible for collecting or validating the measured values of the energy outputs of that Production Device provided to Observ'ER;
 - (n) a diagram of that Production Device, including details the location of:

- (i) the Export Meter(s) for the Production Device;
- (ii) any transformer substations at the site of the Production Device;
- (iii) any generating auxiliaries for the Production Device; and
- (iv) any Import Meters for the Production Device.

E2.4 The registration form containing all the items listed in E2.3 above can be found in Annex 2 to this Domain Protocol.

E2.5 The Qualifying Criteria for a Production Device within the RECS scheme are given in D3 au dessus.

E2.6 The Registrant must warrant that the information provided to Observ'ER in connection with its application is complete and accurate and that the Production Device meets the qualification criteria for RECS.

The Registrant warrants that he is fully and validly entitled to apply for RECS certificates, and notably that his applying for RECS certificates does not violate

- (i) any applicable laws and regulations, in France and abroad, nor
- (ii) any arrangement or commitment of any nature whatsoever (whether contractual or not) binding upon the Registrant especially with regard to the production devices concerned, nor
- (iii) any decision, order or instruction made by any competent jurisdiction or authority. The registrant irrevocably undertakes to indemnify and hold harmless Observ'ER of all loss, liability, damage or costs incurred, of any kind whatsoever, including reasonable advisers' and legal fees and costs, which Observ'ER may bear or incur by reason of any inaccuracy, mistake or omission in the representations and warranties specified above.

E2.7 The Registrant must also provide details of any payments (other than payments arising from the sale of RECS Certificates) which have been received by, or are due to accrue to, any person in relation to the Production Device under any of the Public Support schemes identified in D4.1 au dessus.

E2.8 Observ'ER will respond to the application within 15 working days from its receipt.

E2.9 The Registrant must have the information in the registration form verified by a Production Registrar (see I2.1 below) as part of the approval process.

E2.10 Where the Production Device is already accredited to another EECS Scheme or legislative support scheme, Observ'ER may determine that part or all of the verification of this application is not required.

E2.11 An application for the registration of a Production Device for the purposes of RECS will be rejected if:

- (a) in relation to that application, the applicant has failed to comply with any requirements of this Domain Protocol or the Standard Terms and Conditions;
- (b) the Qualification Criteria are not satisfied in respect to that Production Device;
- (c) there are one or more generating auxiliaries for that Production Device not fitted with Import Meters; or
- (d) the Production Registrar is prevented from satisfactorily verifying the application by the applicant or the owner or operator of the relevant Production Device.

E2.12 On successful completion of the registration process, Observ'ER will assign a unique identifier to each registered Production Device, if one has not already been assigned in that EECS Registration Database under another EECS Scheme.

The identifier consists of a number with 18 numeric characters that also identifies the Domain of origin. EAN/GSRN (Global Service Relational Number) coding is used.

E2.13 Observ'ER will send to the Registrant a copy of the registration data. The Registrant is responsible for the correctness of the registration data. If he notices an error in his registration data, he must inform Observ'ER in writing and provide the corrections needed.

E2.14 The Registrant consents to the publication by Observ'ER on the public part of its web site www.recs-france.com of the following data provided in the course of its application for

registration in relation to each of its Production Device registered on the RECS-France database :

- (a) Name of the Production Device and its identifier
- (b) Nominal capacity of the Production Device
- (c) Technology type
- (d) Indication of support that has been received

E3 Changes in Registered Details

E3.1 The Registrant of a Production Device must notify Observ'ER of any planned changes due to come into effect that will result, or unplanned changes that have resulted, in :

- (a) the information recorded in the RECS-France Registration Database in relation to the Production Device becoming inaccurate; or
- (b) the Qualification Criteria for RECS ceasing to be satisfied with respect to that Production Device.

E3.2 On receipt of a change of details notification (following an inspection or otherwise), Observ'ER will evaluate the impact of the changes on the Qualifying Criteria and respond to the Registrant within 10 working days specifying the decision taken.

E3.3 Where Observ'ER becomes aware that a Production Device no longer fulfils, or will no longer fulfil, the Qualification Criteria, the RECS-France Registration Database record for that Production Device will be updated to show that the Production Device no longer qualifies for RECS Certificates with effect from:

- (a) (in relation to planned changes notified in advance) the date on which such planned changes are due to come into effect; or
- (b) (in relation to other changes) as soon as reasonably practicable after becoming so aware.

E4 Withdrawing from the Scheme - Closing an Account

E4.1 The Account Holder must notify Observ'ER of an intent to close his account using the form shown in Annex 5. The effective date of closure must not be less than 10 working days from the date of receipt by Observ'ER.

E4.2 Observ'ER will amend the RECS-France Registration Database to seal that Account as of the effective date on the request or 10 working days from the date of receipt by Observ'ER whichever is the later.

E4.3 The Account Holder will be liable for account charges up to the effective date of closure determined under E.4.2 above. The Account Holder shall not be entitled to refund as a result of closing an Account.

E4.4 Observ'ER is allowed to suspend the participation of Account Holders in the RECS registration database if:

- (a) The Account Holder has provided information, which he knew (or should have known) was wrong or incomplete
- (b) Audits indicate that the Account Holder has not (or not completely) followed the rules in this Domain Protocol
- (c) The Account Holder has not paid for services charged by or on behalf of Observ'ER.

E4.5 On suspension of an Account Holder Observ'ER starts an investigation. Observ'ER may ask advice from third parties or assign the investigation to an independent organisation. The Account Holder will fully cooperate with the investigation.

E4.6 The Observ'ER notifies the Account Holder of the following:

- (a) his temporary suspension as participant
- (b) the reason of this suspension

(c) the subject of the investigation

(d) the length of this investigation

E4.7 After completion of the investigation Observ'ER will take a decision on the temporary suspension and notify the participant. This decision can be the following:

(a) the reasons for suspension were unjustified and the suspension is fully lifted

(b) the reasons were justified and the suspension is lifted but with certain conditions to be met by the Account Holder within a time frame set by Observ'ER

(c) the reasons were justified and regarded as a severe violation of the rules in this Procedure and will lead to exclusion of the participant.

E5 **Withdrawing from the Scheme - Deregistering a Production Device**

E5.1 The Registrant must notify Observ'ER of an intent to deregister his Production Device in writing. The period of notice shall not be less than one calendar month.

F PRODUCTION DATA

F1 Metering

F1.1 Only Production Devices that are equipped with metering equipment that complies with the relevant regulations for the trading of generation energy shall be registered. The metering equipment may measure on a scalar basis (meter advance only) or on a period basis (energy measured in units of time) according to the regulations.

F1.2 For the avoidance of doubt, the relevant regulations are the versions of the following agreements and codes presently in force at the time:

- (a) “Contrat d'accès au réseau public de distribution” (CARD) “Contract granting access to the public distribution grid” or “Contrat d'accès au réseau public de transport” (CART), “Contract granting access to the public transportation grid”.

F2 Data Provision

F2.1 Every time the Registrant wishes to receive RECS Certificates for his Production Device in an issuing period, and if the Production Device has a single energy source (i.e. excluding biomass and pumped storage hydro), he must submit a Request for Certificates to Observ'ER for every issuing period as defined in G1.2 below..

The Request for Certificates form can be found in Annex 7 to this Domain Protocol.

F2.2 Every time the Registrant wishes to receive RECS Certificates for his Production Device in an issuing period, and if the Production Device has multiple energy sources (i.e. including all biomass and pumped storage hydro), the Registrant must submit a Production/Consumption Declaration for that Production Device for every issuing period as defined in G1.2 below.

The Production/Consumption Declaration form can be found in Annex 4 to this Domain Protocol.

F2.3 The Registrant is responsible for the timely delivery of accurate metering data for his Production Device, although metered energy values must be provided, or verified, by a Measurement Body (see I3 below). The Registrant authorises Observ'ER to receive data directly from grid operators.

F2.4 Production/Consumption Declarations are subject to verification by a Production Auditor (see I1 below) on a random and periodic basis.

F2.5 In the event that it transpires that the data in any Scheme Certificate is inaccurate (whether or not through an act or omission of the Registrant of the Originating Production Device):

- (a) Observ'ER shall (provided that such RECS Certificates are, at the time of such Withdrawal, in the Transferables Account of that Registrant) withdraw those Certificates; and
- (b) the Registrant shall pay Observ'ER the cost of securing the agreement of another Account Holder to the Withdrawal of RECS Certificates of the same type from that other Account Holder's Transferables Account,

so that, as far as reasonably practicable, RECS Certificates are withdrawn with a Face Value and a financial value which make good the discrepancy.

F2.6 A person submitting a Production/Consumption Declaration (See Annex 4) in accordance with F2.1 above shall be obliged to specify therein:

- (a) the values of M^i and C^i for each fuel type 'i'; and
- (b) as the Energy Source Factor for that period, a factor no greater than L,

Where:

$$L^i = \frac{\sum_i^j M^i x C^i}{\sum_i^n M^i x C^i}$$

And

M^i is the mass of each fuel type 'i' for that Production Device during the relevant period.

C^i is the average calorific value of each fuel type 'i' for that Production Device during the relevant period.

i to j are qualifying energy sources for that Production Device during the relevant period.

j to n are not qualifying energy sources for that Production Device during the relevant period.

G PROCESSING OF CERTIFICATES

G1 Issuing for Transfer

G1.1 RECS Certificates are only issued under this Domain Protocol:

- (a) in respect of a Production Device which is, at the time of Issue:
 - (i) situated in France;
 - (ii) registered in the RECS-France Registration Database of Observ'ER as qualifying for RECS Certificates; and
 - (iii) the Registrant of which does not have any outstanding fees payable to Observ'ER or its agents in conjunction with RECS Certificates;
- (b) in respect of the qualifying energy output of such a Production Device during any period within the three months immediately preceding the month in which the request for issuing was submitted provided that the Production Device was already registered in RECS-France Registration Database for the purposes of the RECS scheme; and
- (c) to an Account Holder who does not have any outstanding fees payable to Observ'ER or its agents in conjunction with RECS Certificates.

G1.2 Subject to G1.1 above RECS Certificates are issued on demand of the Registrant against energy data in accordance with F2.3 above and metered during one month, if nothing else is agreed between the issuer and the Registrant.

G1.3 Only persons duly authorised by the Registrant may request the issue of RECS Certificates in relation to the output of that Production Device.

G1.4 Observ'ER will check the Production Declaration against the metered data provided for the Production Device for the period to which the Production Declaration relates. The RECS-France Registration Database will also be checked to ensure that no more than one RECS Certificate is issued in respect of the same qualifying energy output.

G1.5 Observ'ER will deposit the Certificates in the Transferables Account nominated by the Registrant within the EECS Registration Database no later than 5 working days after the receipt of a valid Production Declaration and the Account Holder will be notified accordingly.

G1.6 The RECS Certificates shall be issued in such format as may be determined by AIB from time to time.

G1.7 A RECS Certificate identifies the entitlement of the Account Holder of the Transferables Account in which it is held to the attributes of:

- (a) the energy source for the quantity of energy output to which it relates; and/or
- (b) the method and quality of the production of such energy output;

so as to enable the Account Holder to realise such real and intangible benefits as may be accorded to such entitlement. These entitlements are dependant on the laws of the country in which the Originating Production Device is situated and the laws applicable in any Domain to which they may be transferred for realisation on Redemption.

G1.8 The data contained in the RECS-France Registration Database shall be the only legal proof of ownership of a RECS certificate. Printed copies are given for information purposes only. No rights can be derived from these printed copies.

G2 Transfer

G2.1 A RECS Account Holder can hold RECS Certificates in an account within the RECS-France Registration Database.

On request the CMO will open an account within 5 working days. The account will be uniquely identified by a number and a name.

G2.2 The Account Holder can get secure electronic access to the Account to make transfers of Certificates to another Account in the RECS-France Registration Database or to another EECS Registration Database for RECS Certificates in another Domain through the website www.recs-

france.com. Commercial provisions are available at Observ'ER's. If the Account Holder subscribes to such a service, Observ'ER will provide him with a user name, a security token and a user password to this token. The Account Holder will be sole responsible for all transfer orders that are initiated through this electronic access. Account Holders without a secure electronic access will submit a Request for transfer of certificates form (available in Annex 8) to Observ'ER. Observ'ER will store every Request for transfer form for a period of 5 years.

G2.3 Only persons duly authorised by the Account Holder may request the transfer of RECS Certificates out of that Account Holder's Transferables Account. Authorised persons must be identified on the account application form (see Annex 5).

G2.4 Where a Transfer Request is received with respect to one or more Scheme Certificates held in a Transferables Account on its RECS Registration Database, Observ'ER will confirm that the Transfer Request is valid by checking whether :

- (a) the order for the transfer was given by an authorised person from the Account Holder
- (b) the RECS certificates are on the Transferables account of the Account Holder
- (c) the Transferee is a RECS Account Holder

In case these checks have not been passed, and that the RECS certificates may not be transferred, Observ'ER will send the Account Holder a written notification. Observ'ER will start an investigation into the origin and nature of the observed problems.

In case the problems can be traced back to administrative errors, these errors will be repaired and the redemption will be executed.

G2.5 When this Request for transfer is proved valid, Observ'ER will

- (a) remove from that Transferables Account the details of the RECS Certificate(s) specified in the Transfer Request;
- (b) where the Transferee's Transferables Account specified in the Transfer Request is in the same RECS Registration Database:
 - (i) include the full details of the RECS Certificate(s) referred to in (a) above in the Transferee's Transferables Account;
 - (ii) confirm, to the Transferor, the identity of the RECS Certificates so transferred by reference to their unique identifying number(s) and Face Values; and
 - (iii) confirm, to the Transferee, the identity of the Transferor and of the RECS Certificates so transferred by reference to their unique identifying number and Face Values; and
- (c) where the Transferee's Transferables Account specified in the Transfer Request is on a different EECS Registration Database:
 - (i) notify the operator of that other EECS Registration Database of that Transfer Request;
 - (ii) subject to G2.8 below, send the full details of the RECS Certificates referred to at (a) above to the operator of that other EECS Registration Database;
 - (iii) record on its own EECS Registration Database, the export of such RECS Certificates, and, where appropriate as a result of the operation of G2.8, the cancellation of their status as Scheme Certificates under any EECS Scheme;
 - (iv) on receipt of confirmation from the operator of that other EECS Registration Database that the transfer has been completed, confirm to the Transferor the identity of the operator of that other EECS Registration Database and of the RECS Certificates so transferred and of any split in connection with such transfer by reference to their unique identifying numbers and Face Values.

G2.6 Where Observ'ER is notified by another EECS Registration Database operator of a Transfer Request including details of a RECS Certificate which are consistent with the Transfer Criteria for RECS Certificates together with the account number for a Transferables Account on its own EECS Registration Database, it will:

- (a) insert the full details of that RECS Certificate in that Account Holder's Transferables Account;

- (b) confirm to the EECS Registration Database operator that notified it of such Transfer Request that the transfer of that RECS Certificate has been completed; and
- (c) confirm, to the Transferee, that such RECS Certificate has been transferred by reference to its unique identifying number and Face Value.

G2.7 Where Observ'ER is notified by another EECS Registration Database operator of a Transfer Request involving a Scheme Certificate which does not satisfy the Transfer Criteria for such RECS Certificates and/or receives an account number which does not correspond with an account number for a Transferables Account on its own RECS Registration Database, Observ'ER will use reasonable endeavours to exchange information such that the RECS Certificate can be rendered compliant with the RECS for France or the correct account number identified (as the case may be), failing which:

- (a) the full details of the RECS Certificate shall be re-entered into the Transferor's Transferables Account on the relevant EECS Registration Database and that EECS Registration Database shall be amended so that the RECS Certificate is no longer recorded as having been exported; and
- (b) all details of the RECS Certificate shall be removed from the other RECS Registration Database.

G2.8 Where:

- (a) Observ'ER receives a Transfer Request in respect of a RECS Certificate which is a Scheme Certificate under more than one EECS Scheme; and
- (b) the Transferee's Transferables Account specified in the Transfer Request is on a registry that is not part of RECS,

the details of the RECS Certificate referred to in G2.5(c)(ii) above will be amended to remove any identifier indicating that the certificate is a RECS Certificate.

G2.9 The CMO will process a transfer request within the following deadlines:

- (a) A request for transferral of RECS Certificates to an account in the same EECS Registration Database will be executed within 5 working days.
- (b) On a request for transferral of RECS Certificates to an account in a different EECS Registration Database, the export message will be sent to the receiving CMO within 5 working days.
- (c) On receiving an export message, the CMO will execute that message within 5 working days.
- (d) A request for transferral of RECS Certificates to an account in a Registration Database that is outside the EECS network will be executed within 5 working days.

In many cases these processes are fully automated and will occur according to the operational timescales of the Transfer Link which may be significantly ahead of these processing deadlines.

G2.10 The Account Holder is required to retain all records to which he has had access relating to RECS Certificates for a period not less than 10 years.

G3 **Redemption**

G3.1 Redemption is the removal of a Certificate from circulation and is the point at which it ceases to be tradable. Once in a Redemption Account, a RECS Certificate cannot be moved to any other account.

G3.2 Only persons duly authorised by the Account Holder may request the redemption of RECS Certificates out of that Account Holder's Transferables Account and into its Redemption Account. A Redemption Request can be done by submitting by mail or fax "Form 9 Request for Redemption" to Observ'ER. When the Account Holder has subscribed to the online access to its RECS Account, the request can be given electronically through the web site www.recs-france.com. The Account Holder will be sole responsible for all redemption orders that are initiated through this electronic access.

G3.3 A redemption request can be made by a person duly authorised by the Account Holder to transfer RECS Certificates out of that Account Holder's Transferables Account and into the Redemption Account of a Redeeming Body.

G3.4 On receipt of a request for redemption the CMO will check the following:

- (a) the request for redemption was given by an authorised person from the Account Holder
- (b) The RECS certificates referred to in the request are on the Transferables Account of the Account Holder that has issued the request for redemption.

In case these checks have not been passed, and that the RECS certificates may not be redeemed, Observ'ER will send the certificate owner a written notification. Observ'ER will start an investigation into the origin and nature of the observed problems.

In case the problems can be traced back to administrative errors, these errors will be repaired and the redemption will be executed.

G3.5 Observ'ER cannot be held responsible for any damage resulting from such errors which follow from the execution of request for redemption of RECS participants.

G3.6 On receipt of valid redemption request, Observ'ER will:

- (a) remove the details of that RECS Certificate from that Transferables Account;
- (b) insert the details of that RECS Certificate in the Redemption Account of the Redemption Body which made, or is specified, in that request; provide the Account Holder with access to the full details of that RECS Certificate certifying that it has been Redeemed; and
- (c) provide details of the Redeemed RECS Certificate to the Redeeming Body and its auditors where requested to do so.

G3.7 A request for redemption of a RECS Certificate will be executed within 5 working days.

G3.8 On request from an Account Holder, the CMO will produce a standard format, non-transferable, redemption statement within 10 working days. The request should include the following details:

- (a) The RECS Certificates to be redeemed.
- (b) The recipient of those Certificates, if not the Account Holder.
- (c) Any other information to be included on the statement
- (d) The production/issuing date if not sufficiently identified in (a) above.

G3.9 According to the request, the statement will include some or all of the Certificates held in that Account Holder's Redemption Account that have not previously been included on such a statement.

The format of the redemption statement is shown in Annex 6 to this document.

G3.10 Observ'ER will archive every request for redemption. The archive period will be 5 years.

G3.11 The Account Holder has to redeem the appropriate amount of certificates if he uses them for the following purposes :

- (a) To offset a legal obligation
- (b) To disclose its supplier mix
- (c) To sell as green electricity to end-customers
- (d) To sell to other parties which are not accepted as RECS participants
- (e) To use for his own consumption

The Account holder will keep and provide a publicly available annual statement on the use of certificates. The amount of certificates redeemed in the corresponding calendar year must at least equal the figures in this annual statement.

G4 Withdrawals

G4.1 Observ'ER may Withdraw a RECS Certificate held in a Transferables Account on its RECS Registration Database at the request of the Account Holder of that Account, or otherwise in accordance with the provisions of the RECS scheme, thereby cancelling it.

G5 Errors

G5.1 Where an error is introduced (subsequent to its Issue) into, or with respect to, a RECS Certificate held in the Account Holder's Transferables Account in the RECS Registration Database:

- (a) in the course of its Transfer into that Account; or
- (b) during such time as it is in such Account,

Observ'ER will correct the error in or with respect to that RECS Certificate and any errors replicated in RECS Certificates split from it, provided that such RECS Certificate(s) have not been transferred out of that Transferables Account.

G5.2 Observ'ER may Withdraw or alter a RECS Certificate held in its RECS Registration Database to give effect to an agreement reached with the Account Holder under provisions of the Standard Terms and Conditions.

G5.3 Observ'ER may alter a RECS Certificate held in its RECS Registration Database so as to rectify an error which occurred prior to its transfer into the Account in which it is held at such time, provided:

- (a) the Account Holder has agreed to such alteration;
- (b) it is reasonably satisfied that any unjust enrichment of a RECS Scheme Participant as a consequence of such error has, to the extent reasonably practicable, been nullified;
- (c) it is reasonably satisfied that the alteration itself does not give rise to undue enrichment of the Account Holder.

H MONITORING AND REPORTING

H1 Monitoring

- H1.1 The Registrant, on behalf of the owner and operator, of a Production Device must permit Observ'ER, or its agent, to access the Production Device or records associated with it, its energy output and sources of energy when conducting inspections in accordance with this section H1, including, if so required, without prior notice. Refusal to permit such access may be considered a breach of the Standard Terms and Conditions.
- H1.2 Observ'ER, or its agent, will periodically conduct inspections of a Production Device registered on its EECS Registration Database and any associated Import and Export Meters to confirm that:
- (a) the information recorded in relation thereto on the RECS-France Registration Database is accurate;
 - (b) the Registrant and, where applicable, the owner and/or operator of the Production Device, is complying with all relevant obligations under the RECS Scheme; and
 - (c) such Production Device continues to meet the Qualification Criteria for the RECS Scheme in relation to which it is registered.
- H1.3 The period between inspections of a Production Device under H1.2 above will not exceed 5 years. Observ'ER will request the Registrant of a Production Device to produce a report from its nominated Production Auditor stating that the registration continues to satisfy the criteria in H1.2 above. See also I1.6 below.
- H1.4 Observ'ER, or its agent, may conduct ad-hoc inspections of records associated with relevant Public Support in relation to Production Devices registered on its RECS-France Registration Database for the purposes of the RECS Scheme.

H2 Activity Reporting

- H2.1 In order to maintain an open and orderly market, Observ'ER has a duty to publish information in relation to the activities of that market.
- H2.2 Each Production Auditor will report to Observ'ER every 6 months specifying the auditing measures it has carried out in the preceding 6 months.
- H2.3 Observ'ER will publish an activity report no less than once every three months on the number of RECS Certificates which, within the preceding three calendar months:
- (a) it has Issued;
 - (b) (where relevant) have been transferred within its EECS Registration Database from Accounts associated with one Domain to Accounts associated with another Domain held on the same EECS Registration Database;
 - (c) have been transferred into its RECS-France Registration Database from EECS Registration Databases of other EECS Scheme registry operators;
 - (d) have been transferred from its RECS-France Registration Database to EECS Registration Databases of other EECS Scheme registry operators;
 - (e) it has transferred from Transferables Accounts to Redemption Accounts.
- The information will only be available in an aggregated form to show representative figures for the market. The presentation will be in such a way that the position of individual participants cannot be directly derived from the data.
- H2.4 Observ'ER will notify Account Holders regularly on the status of their certificate account. The statement provided will show the following information:
- (a) the new balance of the account
 - (b) the amount of certificates received by transfer and from whom
 - (c) the amount of certificates transferred and to whom

(d) the amount of certificates redeemed

H2.5 In response to enquiries by RECS participants on the origin of the certificates, Observ'ER will provide information on registered Production Devices as specified in E2.14 and detail on the information contained in the certificates.

H2.6 RECS participants may request information from Observ'ER on the validity or availability for transfer of certain types of RECS certificates. In answering these requests, the Administrator is allowed to refuse answers in order to maintain confidentiality or to safeguard information the market position of a particular participant.

H2.7 The AIB will publish in respect of each calendar year an annual report within six months of the end of that calendar year on the functioning and efficiency of the market in Scheme Certificates Issued or transferred to accounts in its members' EECS Registration Databases.

H2.8 The annual report referred to H2.4 above shall specify any institutional, structural, and legal impediments to the efficient functioning of the RECS scheme within France.

H3 **Exception Reporting**

H3.1 Where as a consequence of an inspection conducted pursuant to H1 above, Observ'ER determines that the Scheme Participant is in breach of this Domain Protocol or the Standard Terms and Conditions, or determines that a Production Device is in breach of the Qualifying Criteria for the RECS Scheme in relation to which it is registered, Observ'ER will:

- (a) take such action as is necessary to secure that RECS Certificates are correctly being issued, such action to include, in a case of material non-compliance with the Domain Protocol or the Standard Terms and Conditions by the Registrant, the withdrawal of registration of the relevant Production Device for the purposes of the EECS Scheme; and
- (b) notify the AIB of such breach where Observ'ER is of the reasonable opinion that such breach could affect the transfer of EECS Certificates out of its EECS Registration Database into another EECS Registration Database.

H3.2 Observ'ER will report any failures by the Scheme Participant to comply with the provisions of this Domain Protocol or the Standard Terms and Conditions to the Competent Authorities in relation to such matters. Such failures shall include behaviour by the Scheme Participant of which Observ'ER is aware and which, in its reasonable opinion, amounts to a breach of Competition Law, or applicable law governing the conduct of financial markets.

H3.3 Observ'ER will also notify the AIB of any report made by it under H3.1 above providing as much information in relation to such a report as is consistent with any duty of confidentiality it may have to the Scheme Participant.

H4 **Handling of complaints**

H4.1 RECS participants may complain with Observ'ER regarding:

- (a) incorrect operation of the Scheme Member itself or any of its agents
- (b) incorrect behaviour of other RECS participants with respect to the rules of this Domain Protocol

Observ'ER will handle these complaints in different ways.

Regarding Scheme Member

H4.2 Complaints regarding the functioning of the Scheme Member itself or any of its agents may relate to:

- (a) incorrect issuing of certificates
- (b) incorrect handling of transfers
- (c) incorrect handling of redemption
- (d) improper release of information
- (e) any other matter of concern

- H4.3 Observ'ER will review the complaint and assess whether corrective actions are required.
- H4.4 If necessary, Observ'ER will correct the RECS-France Registration Database. Observ'ER will keep a record of such changes, the date and its reason.
- H4.5 The RECS participant who made the complaint will be notified of actions taken.
- H4.6 An initial reply will be sent within two (2) working days in which the course of actions will be explained and a time frame will be given within which the matter will be solved.
- H4.7 When the matter is solved, Observ'ER notifies the participant. In case a reasonable solution cannot be found within the time frame set, Observ'ER will inform the participant and propose an acceptable solution.

Regarding RECS participants

- H4.8 Complaints regarding RECS participants may relate to:
- (a) falsely applying for certificates
 - (b) trading in invalid certificates
 - (c) not transferring certificates to a new owner upon selling
 - (d) not redeeming certificates
 - (e) any other violation of the rules in this Protocol.

Complaints and disputes regarding prices of certificates or contractual arrangements between parties will not be considered by the Observ'ER.

- H4.9 Observ'ER will first review whether its competent to handle the complaint made. If Observ'ER is competent, it will review the case and assess whether it is necessary to take further action. If warranted, Observ'ER may suspend the RECS participant against which a complaint was made and start a formal investigation according to articles E4.4 – E4.7.
- H4.10 The RECS participant who made the complaint will be notified of actions taken.

Record keeping for review

- H4.11 Observ'ER will maintain a log which contains the complaints received and the way in which they were handled or solved. This log will be available for review by the Association of Issuing Bodies.
- H4.12 All actions set out in this Article H4 should be undertaken in accordance with the articles of the PRO, where the articles of the PRO shall take precedence.
- H4.13 Any disputes not solved to the acceptance of the involved parties by means of paragraphs H.1 – H.15 are settled according to the French law.

I AGENTS AND MEASUREMENT BODIES

I1 Production Auditor

- I1.1 The role of the Production Auditor is to verify Production Declarations and (where appropriate) Consumption Declarations made by Registrants of Production Devices to the CMO for the purposes of Certificate issuing. This is to ensure the continued fulfilment of the conditions of registration.
- I1.2 The Production Auditor is an agent of Observ'ER. The full list of approved Production Auditors is given in Annex 1 to this document.
- I1.3 To be a Production Auditor, the company must gain approval from Observ'ER. The operation of the Production Auditor is under the control of Observ'ER and the Association of Issuing Bodies.
- I1.4 The Registrant of the Production Device may nominate a Production Auditor from the list in Annex 1. Such a Production Auditor must be independent of the owner or the Registrant of the Production Device.
- I1.5 The Production Auditor will receive information about the issued RECS Certificates from Observ'ER and the registered information relating to the Production Device for the period being reviewed. The Production Auditor will compare generation capacity with the issued number of Certificates and other relevant data e.g. wind speeds, to identify any potential abnormalities.
- I1.6 The Production Auditor will report any discrepancies from the registered information to Observ'ER as soon as possible.
- I1.7 A Production Auditor may also perform the role of Production Registrar.

I2 Production Registrar

- I2.1 As part of the registration process for the Production Device, it is necessary for the information provided by the applicant to be independently verified. This is normally achieved through a site inspection. Observ'ER must verify the application, but can delegate the activity to a Production Registrar as his agent.
- I2.2 The full list of authorised Production Registrars is given in Annex 1 to this document.
- I2.3 The structure of charges to the applicant for this service and verification timings for each Production Registrar are shown on the website www.recs-france.com.
- I2.4 The Registrant, on behalf of the owner and operator, of a Production Device must permit Observ'ER, or a Production Registrar as its agent, to access the Production Device or records associated with it, its energy output and sources of energy when conducting inspections in accordance with section I2.1 above.
- I2.5 A Production Registrar may also perform the role of Production Auditor.

I3 Measurement Body

- I3.1 A Measurement Body is an organisation responsible for the collection of metering data relating to the output of the Production Device.
- I3.2 The full list of Measurement Bodies, approved to provide data for RECS in France is given in Annex 1 to this document.

J MODIFICATIONS

J1 Modifications to this Domain Protocol

- J1.1 The Scheme Participant may propose a modification to this Domain Protocol;
- J1.2 Such a proposal will include a detailed description, including an exact specification of any proposed modification of this Domain Protocol and be passed in writing to Observ'ER.
- J1.3 On receipt of such a request, Observ'ER will:
- (a) Respond to the request within 10 working days, describing the procedures to be followed, and estimating when a reply can be expected;
 - (b) Consult with the other RECS Scheme Participants within France;
 - (c) Decide whether the request and its consequences are in its opinion reasonable;
 - (d) Inform the RECS Scheme Participants within France the outcome of this decision.
- J1.4 Observ'ER may make such modifications to this Domain Protocol as are in its opinion necessary to the effective and efficient operation of the market.
- J1.5 Any modifications to this Domain Protocol are subject to approval by the AIB that such changes do not conflict with the Principles and Rules of Operation of the Association of Issuing Bodies (AIB) for The European Energy Certification System.
- J1.6 Implementation of modifications will be notified by email to the Scheme Participant and will take effect on publication of the documentation on the website www.recs-france.com.

K ASSOCIATION OF ISSUING BODIES

K1 Membership

- K1.1 Observ'ER is a member of the Association of Issuing Bodies (AIB) and is bound by the quality standards of that Association for the international transfer of certificates. Continued membership is essential to facilitate international transfers of RECS Certificates.
- K1.2 In order to maintain the quality standard across the entire EECS network, all AIB members are subject to audit and periodic peer review.
- K1.3 In the event of Observ'ER or one of its agents failing to maintain the quality standard, there may be a suspension of RECS Certificate issuing and/or international transfers into or out of France.
- K1.4 Should Observ'ER decide to withdraw from AIB membership in respect of RECS in France, it will give notice in writing to the Scheme Participant in accordance with the Standard Terms and Conditions.

Annex 1 – Contacts List

Central Monitoring Office

Company	Observ'ER
Contact Person	Diane Lescot
Address	146 rue de l'Université, 75007 Paris
Country	France
Phone number	00 33 1 44 18 00 80
Email address	diane.lescot@energies-renouvelables.org

Certificate Authority (if different from the CMO)

Company	
Contact Person	
Address	
Country	
Phone number	
Email address	

Production Registrars

Company	Observ'ER
Contact Person	Diane Lescot
Address	146 rue de l'Université, 75007 Paris
Country	France
Phone number	00 33 1 44 18 00 80
Email address	diane.lescot@energies-renouvelables.org

Production Auditors

Company	Observ'ER
Contact Person	Diane Lescot
Address	146 rue de l'Université, 75007 Paris
Country	France
Phone number	00 33 1 44 18 00 80
Email address	diane.lescot@energies-renouvelables.org

Measurement Bodies

Company	EDF Réseau Distribution (one entity per region)
Contact Person	
Address	
Country	France
Phone number	
Email address	<ul style="list-style-type: none">– Ile de France : ard-idf@edf.fr– Manche Mer du Nord : ard-mmm@edf.fr

	<ul style="list-style-type: none"> - Est : ard-est@edf.fr - Rhône Alpes Bourgogne : ard-se@edf.fr - Méditerranée : ard-med@edf.fr - Sud-Ouest : ard-so@edf.fr - Ouest : ard-ouest@edf.fr - Grand Centre : ard-cen@edf.fr
--	--

Company	RTE
Country	France
Contact details	<p>NORD-EST Service Relations Clientèle Lille Fax +33 (0)3 20 22 68 22</p> <p>NORMANDIE PARIS Service Relations Clientèle Saint-Quentin en Yvelines Fax +33 (0)1 30 45 68 38</p> <p>EST Service Relations Clientèle Nancy Fax +33 (0)3 83 92 26 55</p> <p>OUEST Service Relations Clientèle Nantes Fax +33 (0)2 40 67 37 57</p> <p>SUD-OUEST Service Relations Clientèle Toulouse Fax +33 (0)5 62 14 91 26</p> <p>RHONE-ALPES-AUVERGNE Service Relations Clientèle Lyon Fax +33 (0)4 78 71 40 04</p> <p>SUD-EST Service Relations Clientèle Marseille Fax +33 (0)4 91 30 96 89</p> <p>Service Grands Comptes (La Défense) Service Grands Comptes Paris La Défense - Ampère Fax +33 (0)1 41 02 10 79</p>

Company	All ELD (Entreprises Locales de Distribution, Local Distribution Companies), there are 172 of them
Contacts	<p>There are three representative associations for these ELD</p> <p>Syndicat professionnel des entreprises locales d'électricité (ELE)</p> <p>Association Nationale des Régies de Services Publics et des Organisations constituées (ANROC)</p> <p>Fédération Nationale de Sociétés d'Intérêt Collectif Agricole d'Electricité (FNSICAE)</p>
Email address	<p>www.fnccr.asso.fr</p> <p>www.anroc.com</p> <p>www.sicae.org</p>

Annex 2 – Registration Form

Registrant of Production Device			
Owner: <input type="checkbox"/>	Registrant: <input type="checkbox"/>	Declaration of changes ¹	<input type="checkbox"/>
Name:	Contact person:		
Street:	Postal code:		
City:	Country: France		
e-mail:	Phone #:	Fax #:	
Observ'ER: Observ'ER	RECS account # ² :		
Production Device			
Street:			
City:		Postal code:	
Country:		ID for meter readings:	
Grid reference:		<input type="checkbox"/>	
Production Device is connected directly to the grid:			
If the Production Device is <i>not</i> connected directly to the grid, specify the circumstances, and additional relevant meter registration numbers:			
Installed capacity, MW:		Date of commissioning:	
Energy sources			
Wind – onshore <input type="checkbox"/>	Hydro – conventional <input type="checkbox"/>	Geothermal <input type="checkbox"/>	
Wind – offshore <input type="checkbox"/>	Hydro – pumped storage <input type="checkbox"/>	Tidal - onshore <input type="checkbox"/>	
Solar- photovoltaic <input type="checkbox"/>	Wave - onshore <input type="checkbox"/>	Tidal - offshore <input type="checkbox"/>	
Solar - thermal <input type="checkbox"/>	Wave - offshore <input type="checkbox"/>	Landfill gas <input type="checkbox"/>	
Energy crops <input type="checkbox"/>	Municipal waste <input type="checkbox"/>	Sewage gas <input type="checkbox"/>	
Forestry/agricultural waste <input type="checkbox"/>	Industrial waste <input type="checkbox"/>	Other non-fossil <input type="checkbox"/>	
		Fossil <input type="checkbox"/>	
Public Support schemes			
ADEME <input type="checkbox"/>	Other investment support <input type="checkbox"/>	EOLE <input type="checkbox"/>	
PONS <input type="checkbox"/>	EURO <input type="checkbox"/>	CFT <input type="checkbox"/>	
FIDEME <input type="checkbox"/>	FIL <input type="checkbox"/>	Other production support <input type="checkbox"/>	
FEDER <input type="checkbox"/>	FOGIM <input type="checkbox"/>		

¹ Highlight changed data on declaration of changes. ² Optional.

Place	Date	Verified by
--------------	-------------	--------------------

Signature Registrant

Production Registrar

Authorised personnel	

By undersigning this registration form the Registrant also reaffirms the relevant requirements of the Domain Protocol:

- The Registrant is authorised by the owner of the Production Device, which is the object of this registration form, to so register that Production Device for RECS in France.
- The electrical energy produced by the Production Device is produced according to the Qualifying Criteria set out in D3 of the Domain Protocol for RECS in France and will in addition be supported by such other criteria as may be from time to time prescribed by the scheme authority or CMO responsible for the Domain within which the Production Device lies.
- The information given in this registration form is truthful and exhaustive.
- Any planned changes concerning the information given in this registration form will be announced in advance to the Production Registrar and the CMO. Any unplanned changes will be announced to the Production Registrar and the CMO at the first possible occasion.

- The owner of the production device and the Registrant as his agent accept the possibility of unannounced control and auditing visits to their own premises and/or the premises of the production device, as prescribed in the Domain Protocol for RECS in France.
- The owner of Production Device will not during the period of its registration for the purposes of RECS and for the same unit of electrical energy receive tradable evidence such as Certificates which represent the benefit of renewable electricity generation from both RECS and another similar system that similarly certifies the origin or represents the benefits of the associated renewable electricity and can be exchanged for financial support.

All the following Annexes must be enclosed to this registration form :

- **Annex 1 : Brief technical Description of the production device including at least**
 - a) An electrical diagram of the Production Device with location of export meters, import meters, generating auxiliaries and transformer substations and all generators. This diagram should be established or validated by an independant third party.
 - b) The identification numbers of the meters
 - c) The formula used to calculate nett production on the basis of the readings of these meters
 - d) The physical location of the meters
- **Annex 2: (when relevant) copy of the public scheme contract**
- **Annex 3: copy of the CARD or CART**, the declaration of connection of the production device to the grid
- **Annex 4 : initial meter readings validated by relevant grid access company**
In the case the production device is under a public scheme contract, the production invoice and a proof of payment of the invoice will also be valid.
- **Annex 5** : when the Registrant is not the owner of the production device, a mandate for the purposes of the RECS Scheme from the owner of the production device printed on letterhead copy of the owner's company and a K-Bis extract of his company should be attached to this registration form.

Annex 3 – Energy Source Types and Technology Types

Source ²	Technology	Type	Combustion	Code
Wind	Wind turbine	Onshore	No	01
		Offshore	No	02
Solar	Photovoltaic		No	03
	Thermal		No	04
Energy from water ³	Hydro power		No	05
	Tidal energy	Onshore	No	06
		Offshore	No	07
	Wave energy	Onshore	No	08
Offshore		No	09	
Geothermal			No	10
Biomass, using gasification and non-gasification technologies ⁴	Energy crops		Yes	11
	Forestry and agricultural by-products and waste		Yes	12
	Biogas	Landfill gas	Yes	13
		Sewage gas	Yes	14
		Other	Yes	15
	Energy from by-products and waste (with varying levels of filtration) ⁵	Municipal solid waste	Yes	16
Industrial by-products and commercial waste		Yes	17	
Coal			Yes	50
Gas			Yes	60
Oil			Yes	70
Nuclear			No	80
Other			Yes ⁶	90
Chemical industrial gases			Yes	91
Non-renewable proportion of waste			Yes	92

Reference should be made to AIB PRO Fact Sheet 5 on the website www.aib-net.org for the latest version of this table.

² Note that there is no generic code for “renewables”: these must be coded by type.

³ Electricity used for pumping in Pumped Hydro is excluded in the calculation of renewable energy.

⁴ As defined in the Renewable Energy Directive, the Large Combustion Plants Directive and the Waste Combustion Plants Directive.

⁵ Note that certificates will only be issued for the estimated non-fossil proportion (i.e. excluding plastics) of Energy from By-Products and Waste.

⁶ Note: this might include both combustible and non-combustible energy sources, but is defaulted to “combustible” in order to provide necessary safeguards.

Annex 4 – Production/Consumption Declaration

Biomass, multiple fuel source production devices, electricity from pumped hydro storage only

General

This Production Declaration states the proportion of the actual equivalent electricity production that qualifies for RECS Certificates within this time period. An approved independent Production Auditor must verify sections II to IV of this Production Declaration.

I. Owner of Production Device/Generator

1. Name of Owner	
2. Name of Registrant, if different	
3. Contact person	

II. Production Device

1. Production Device reference number	
2. Date of last registration form	
3. The period of production	

III. The percentage share of the total electricity produced during the associated period of production that is based on each fuel source (electricity from biomass and multiple fuel source Production Devices only)

The share of electricity from each fuel source shall be verified based on information submitted to the administrator of a Public Support scheme, or by a review of documents showing changes in stock and purchased fuels.

It is assumed that the efficiency factor is independent of fuel type. The generator is free to make a separate verification of the efficiency factor.

It is assumed that the percentage share of electricity from renewables is directly proportional to the percentage share of used biomass during the period.

		Fuels in stock, at the beginning of the period	Purchased fuels during the period	Fuels in stock, at the end of the period	Consumption during the period	Average Calorific Value	Energy Source Factor
Period YYYY-MM-DD to YYYY-MM-DD					Mⁱ	Cⁱ	Γⁱ
<i>Biomass</i>							
Energy crops	kg						
Forestry and agricultural by-products and waste (recovered liquor, bark, wood waste, sludge and reject)	kg						
Biogas	kg						
Landfill gas	kg						

Energy from by-products and waste (with varying levels of filtration, municipal solid waste industrial by products and commercial waste)	kg						
Sewage gas	kg						
Total Biomass	kg						
Non biomass					Mⁱ	Cⁱ	Lⁱ
Specify fuel	kg						
Total non-biomass	kg						
Energy Source Factor (in accordance with F2.6)	$L^i = \frac{\sum_i^j M^i x C^i}{\sum_i^n M^i x C^i}$						

As a standard rule, production will be estimated with a Renewable Source Factor of 0,5 for municipal waste. In case the installation uses waste with a different composition, the generator should provide an independant estimate of this Renewable Source Factor.

IV. The percentage share of the total electricity produced during the associated period of production that is based on the renewable energy sources (electricity from pumped storage hydro only)

- a. Total electricity generated this period (GWh) _____
 - b. Total electricity consumed this period (GWh) _____
 - c. Total potential energy resulting from previous period pumping (GWh) _____
 - d. Overall efficiency of pumping/generating (%) _____
- Total natural inflow derived energy (= a - b/d - c) _____ GWh

V. Verification of the Production Declaration

The undersigned Production Auditor has reviewed the Production Declaration and has no material reason to doubt the correctness of the data under II-IV.

Name.....

On behalf of Production Auditor

VI. Number of Certificates

Proportion of eligible MWh for which certificates are being applied is: _____% / _____MWh (complete as applicable).

VII. Signature for the Registrant

Name

On behalf of

Date

Annex 5 – Account Application/Amendment Form

Application for account opening/amendment in France for RECS Certificates.

Applicant/Account Holder Name:	
Account Number (if existing):	
Registration number (CCIP or SIRET)	
Address:	
Primary contact details:	
Name:	
Telephone:	
Email:	
Effective date:	
Authorised personnel:	Specify if authorised for issue / transfer / redemption:

The applicant/Account Holder requests:

- Open new Transferables Account and new Redemption Account
(A K-Bis extract of the Registrant has to be attached to this form in this case)
- Amend authorised personnel on this account to only those shown above
- Amend Account Holder contact details
- Close account

The applicant agrees to abide by the regulations governing RECS including the provisions and requirements the Domain Protocol for France and the Standard Terms and Conditions of participation.

Signed

In the position of

Date

Annex 6 – Redemption Statement



Observ'ER

Observatoire des énergies renouvelables



Redemption Statement for RECS-Certificates

With this Redemption Statement the indicated type of Certificates are no longer tradable. Onward sale of this Redemption Statement is prohibited.

Basic Data

Account Holder	<name> e.g. Electrabel
Address of Account Holder	<street> e.g. Regentlaan 8 <zip><location> e.g. B-1000 Brussels <country> e.g. Belgium
Account Number	<account number> e.g. 04X00000B1
Redemption Date	<date> e.g. 2003-09-12
Redeemed by	<Country Code> e.g. FI, <IB Code> e.g. 04, <IB> e.g. Fingrid
Unique Statement Number	<> e.g. 042003091200001
Number of redeemed certificates	<> e.g. 100
Number of MWh represented	<> e.g. 100
Redemption purpose	<> e.g. Green electricity consumption of customer X in France in year Z

Legend

Certificate Type			Code
RECS			1
Energy Source	Technology	Type	Code
Wind	Wind Turbine	Onshore	01
		Offshore	02
Solar	Photovoltaic		03
	Thermal		04
Energy from water	Hydro power		05
	Tidal energy	Onshore	06
		Offshore	07
Wave energy	Tidal energy	Onshore	08
		Offshore	09
Geothermal			10
Biomass, using gasification and non-gasification technologies	Energy crops		11
	Forestry and agricultural by-products and waste		12
	Biogas	Landfill gas	13
		Sewage gas	14
		Other	15
	Energy from by-products and waste (with varying levels of filtration)	Municipal solid waste	16
		Industrial by-products and commercial waste	17
Support Type / Description			Code
No support			0
Investment support			1
Production support			2
Combination of Investment and Production support			3

Production Device Information

	Production Device ID	Domain of Origin	Energy Source	Support Type	Additional Remarks by the Observ'ER
1	70705230001000XXXX	NO	03	0	
2	70705230001000XXXX	NO	11	1	
3	70705230001000XXXX	NO	05	3	

Redeemed Certificates

	From Certificate ID	To Certificate ID	Number of Certificates	Number of MWh Represented	Issuing Date of certificate	Issuing date of energy output
1	64206164132250081000XXXXXXXXXX	64206164132250081000XXXXXXXXXX	100	100	yyyy-mm-dd	yyyy-mm-dd
2	64206164132250081000XXXXXXXXXX	64206164132250081000XXXXXXXXXX	100	100	yyyy-mm-dd	yyyy-mm-dd
3	64206164132250081000XXXXXXXXXX	64206164132250081000XXXXXXXXXX	100	100	yyyy-mm-dd	yyyy-mm-dd

The Observ'ER of Domain France Observatoire des énergies renouvelables

Signature of authorized representative of Observ'ER _____

Location/Date Paris, _____

**Amount of eligible MWh to which
certificates are being applied**

--	--	--	--	--	--

MWh

do not write below

received

--	--	--	--	--	--	--

processed

--	--	--	--	--	--	--	--	--	--

checked

--	--	--	--	--	--	--

by

--	--	--	--	--	--	--	--	--	--

Annex 8 : Request for transfer of certificates

Transfer	Certificates to be redeemed specified in Excel file	yes	▶
		no	▶ Amount of certificates to be transferred : _____ certificates

to account	
------------	--

owned by _____

address _____

city _____

from account	
--------------	--

by order of _____

address _____

city _____

signature _____

<i>do not write below</i>			
received		processed	
checked		by	

Annex 9 : Request for redemption of certificates

Certificates to be redeemed specified in Excel file Yes

No

Amount of certificates to redeem: _____

For	Green energy
	Obligation to government
	Own consumption
	Sold outside RECS

From RECS account n° _____

By order of _____

Address _____

City _____

Signature _____

<i>do not write below</i>																					
received	<table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> </tr> </table>									processed	<table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> </tr> </table>										
checked	<table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> </tr> </table>									by	<table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> </tr> </table>										