



# **EECS Electricity**

# **Domain Protocol**

for Czech Republic

Prepared by OTE, a.s.

Based on EECS Rules Release 7 v4

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#### **Document Control**

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Version	Approver	Date	Responsibility
1			
2			
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4			

# Change History

Version	Description	
1	Original version of the document.	
2	Registration information updated (section E).	
	Hydro pumped storage paragraph extended (section F.3).	
	Import-only status implemented.	
	Textual Amendments.	
3	Adjusted to a new DP template.	
	Disclosure obligations and process described.	
	References to legislation updated.	
	Textual Amendments.	
4	Amended in accordance with reviewers' comments following on-site audit.	





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#### A Introduction

The framework specified in the EECS Rules and the detailed procedures and conditions specified in this Domain Protocol have the main objective of ensuring robustness and transparency in the facilitation of EECS Schemes for all EECS Participants.

A Domain Protocol promotes quality and clarity, as it:

- makes local rules transparent;
- provides clear information to all stakeholders (consumers, market parties, other members, government, the EU Commission etc.);
- facilitates assessment of compliance and permissible variance from the EECS Rules;
- facilitates audit; and
- translates local rules into a single format and language, supporting each of the above.

Important contact information is provided in Annex 1.

#### **B** General

#### B.1 Scope

- B.1.1. This Domain Protocol sets out the procedures, rights and obligations, which apply to the Domain of Czech Republic and relate to the EECS Electricity Scheme as defined in the EECS Rules.
- B.1.2. Production Device qualification for this Domain will be determined by connection to the electricity system of Czech Republic such that, in electrical terms, the Production Device is effectively located in Czech Republic.
- B.1.3. OTE, a.s. is authorised to Issue EECS Certificates relating to the following EECS Product(s):
  - EECS RES-E GO (Guarantee of Origin for Electricity produced from Renewable Sources)

#### B.2 Status and Interpretation

- B.2.1. The EECS Rules are subsidiary and supplementary to national legislation.
- B.2.2. The EECS Rules and its subsidiary documents are implemented in the Czech Republic in the manner described in this Domain Protocol. Any deviations from the provisions of the EECS Rules that may have material effect are set out in section C.5 of this document.
- B.2.3. The capitalised terms used in this Domain Protocol shall have the meanings ascribed to them in the EECS Rules.
- B.2.4. This Domain Protocol is made contractually binding between an EECS Participant and OTE, a.s. by agreement in the form of the Standard Terms and Conditions.
- B.2.5. In the event of a dispute, the approved English version of this Domain Protocol will take precedence over a local language version.





#### B.3 Roles and Responsibilities

- B.3.1. The Authorised Issuing Body for EECS RES-E GO in Czech Republic is OTE, a.s. Its role is to administer the EECS Registration Database and its interface with the AIB Communications Hub.
- B.3.2. The Competent Authority for EECS RES-E GO in Czech Republic is OTE, a.s. Its role is defined by legislation to be responsible for the operation of EECS RES-E GO in Czech Republic.
- B.3.3. The Authorised Measurement Body is performed by network operators, who are:
- ČEPS, a.s. (transmission system operator; website: http://www.ceps.cz)
- ČEZ Distribuce, a.s. (regional distribution system operator; website: http://www.cezdistribuce.cz)
- E.ON Distribuce, a.s. (regional distribution system operator; website: http://www.eondistribuce.cz)
- PRE Distribuce, a.s. (regional distribution system operator; website: http://www.predistribuce.cz)
- and many local distribution system operators (the list of the local operators is available on the website: <a href="http://licence.eru.cz/index.php">http://licence.eru.cz/index.php</a> (Czech version only)).

The bodies are established under national regulation to be responsible for the collection and validation of measured volumes of energy used in national financial settlement processes. Meters of net injection and consumption of each Production Device are the property of relevant Authorised Measurement Body. All on-site meters have to be inspected and calibrated periodically (to meet the required CE standards). Every meter has to be completely changed for a new meter no later than after 5 years. Net injection and consumption meter readings are electronic, data are automatically sent to Authorised Measurement Body which, after verification, sends them to the EECS Registration Database (either online or within first 5 work days of each month, depending on Production Device size).

- B.3.4. Contact details for the principal roles and Issuing Body agents are given in Annex 1.
- B.3.5. The EECS Registration Database including the central registry of production devices is operated by OTE, a.s. and can be accessed in CS OTE via the website: <a href="https://portal.ote-cr.cz">https://portal.ote-cr.cz</a>. The EECS GO Registration Database operated by OTE, a.s. is a tailor-made, web-based solution, provided as a package by its external software supplier Logica Czech Republic, s.r.o. (at the time being the member of CGI Group Inc.). It uses JavaEE with a robust connection to the underlying Oracle database.
- B.3.6. The official authority for approval of OTE Business Terms and for an enforceability of disclosure obligations is Energy Regulatory Office (ERO) and its roles are defined by legislation in Czech Republic, namely Act No. 458/2000 Coll. The web site of ERO is available on: <u>http://www.eru.cz/cs/</u>.

Act No. 458/2000 Coll. can be found at the link (Czech version only): http://aplikace.mvcr.cz/sbirka-zakonu/ViewFile.aspx?type=c&id=5944

#### C Overview of National Legal and Regulatory Framework

#### C.1 The EECS Framework

C.1.1. For this Domain, the relevant local enabling legislation is as follows:

The guarantees of origin and their issuance are legislatively implemented in Act No. 165/2012 Coll. of the subsidised energy sources. The secondary legislation related to this Act is Decree No. 403/2015 Coll. on guarantees of origin for electricity from renewable energy sources and electricity from high-efficiency combined heat and power production issued by the Ministry of Industry and Trade of the Czech Republic.





Act No. 165/2012 Coll. can be found at the link (Czech version only): <u>http://aplikace.mvcr.cz/sbirka-zakonu/ViewFile.aspx?type=c&id=6184</u>. An unofficial translation of the relevant parts is included in Annex 7.

The related executive Decree No. 403/2015 Coll. can be found at the link (Czech version only): <u>http://aplikace.mvcr.cz/sbirka-zakonu/ViewFile.aspx?type=z&id=38508</u>. An unofficial translation of the decree is included in Annex 8.

C.1.2. Evidence that the Authorised Issuing Body (Member) has been properly nominated as a Competent Authority:

OTE, a.s. is nominated as Authorised Issuing Body for the Domain of Czech Republic by the provision of Act No. 165/2012 Coll. of the subsidised energy sources, §45 cl.(1) where it is stated that guarantees of origin are issued by market operator OTE, a.s.

The Act No. 165/2012 Coll. can be found at the link (Czech version only): <u>http://aplikace.mvcr.cz/sbirka-zakonu/ViewFile.aspx?type=c&id=6184</u>. An unofficial translation of the relevant parts is included in Annex 7.

#### C.2 National Electricity Source Disclosure

C.2.1. Legislation and regulation:

The main legislative norm of the Domain of Czech Republic related to national electricity source disclosure is the Decree no. 70/2016 Coll. on the billing for supply. The decree can be found at the link (Czech version only): <u>http://aplikace.mvcr.cz/sbirka-zakonu/ViewFile.aspx?type=z&id=40635</u>

Additional details to national electricity source disclosure are further specified in OTE, a.s. Business Terms for the electricity sector which can be found at the link: <u>http://www.ote-cr.cz/registration-and-agreements/electricity-agreements/business-terms</u>

In accordance with the Act No. 458/2000 Coll. to trade with electricity in the Czech Republic is only permitted to holders of a license to trade electricity issued by the Energy Regulatory Office. All license holders are obliged to register at OTE, a.s. Registration is tied to entering into contract with OTE, a.s. The OTE Business Terms are an inseparable part of this contract between market participants and OTE, a.s.

C.2.2. Summary of the disclosure methodology and process:

The obligation for disclosure is specified by Energetický regulační úřad (ERU) – regulatory body of Czech Republic. In accordance with the Decree of ERU no. 70/2016 Coll. on the billing for supply every supplier is obliged to annually disclose the composition of the energy mix delivered to their end consumers during the previous year. The disclosure shall be included in every regular invoice.

Additional details to national electricity source disclosure are further specified in OTE, a.s. Business Terms for the electricity sector. For the purpose of the supplier's obligations set out in the Decree no. 70/2016 Coll. on the billing for supply, OTE, a.s. establishes the national residual mix. Information from the national residual mix are used by the supplier for the purpose of determining the shares of individual energy sources in its overall mix of energy sources and putting such shares on the document (bill) pursuant to the Decree no. 70/2016 Coll.





#### C.2.3. Supplier Mix

In accordance with the Decree of ERU no. 70/2016 Coll. on the billing for supply, each electricity supplier must annually present its supplier mix. The exact way of the supplier mix specification is determined in the OTE, a.s. Business Terms for the electricity sector and described in section C.2.2.

#### C.3 National Public Support Schemes

The fundamental legislative standard concerning the support of electricity production from renewable sources of energy is Act No. 165/2012 Coll. This Act provides mainly a framework for the support of the production of electricity, heat and bio methane from renewable energy sources, and another framework for the support of secondary energy sources, highly efficient cogeneration and decentralised generation of electricity.

In practice, production of electricity from renewable sources is supported in the Czech Republic by means of feed-in tariffs and so-called 'green bonuses'. A green bonus is a price premium: the producers can sell their production output on the market and can receive the market price and moreover are supported by reception of green bonuses. The value of green bonuses correlates to the spot market prices (in case of Czech Republic to Day Ahead Market prices operated by OTE, a.s.) The support system is required to include all production devices from renewable sources with an installed capacity of more than 100 kW, all hydropower production devices more than 10 kW of installed capacity and also all production devices with a combustion of renewable and non-renewable resources up to 100 kW of installed capacity are included into this regime of the support. The other producers can choose between a form of green bonus and the alternative form of feed-in tariffs.

Support in the form of a feed-in tariff means that the entire output of the production device is purchased by a buyer on an obligatory basis. The buyer pays a certain fixed price to the producer. Support regime of this form can be chosen by the producers of hydro power devices up to 10 kW of installed capacity and other renewable sources with an installed capacity up to 100 kW. If the hourly Day Ahead market price is higher than the value of the feed-in tariff, the buyer shall pay the price difference to the Day Ahead market operator (OTE, a.s.) and vice-versa, if the hourly Day Ahead market price is lower than the feed in tariff, then OTE, a.s. as Day Ahead market operator shall pay the difference to the buyer.

OTE, a.s. is in this model in the central position for the payment of green bonuses and for the settlement of the price differences between feed-in tariffs and Day Ahead market prices. OTE, a.s. also exercises settlement and clearing of the components of amounts for electricity transmission and distribution fees towards transmission and distribution system operators to cover the costs incurred in support of electricity of renewable sources.

The framework for the support scheme of electricity production from renewable sources and electricity source disclosure in Czech Republic is involved in the only legal document, in the Act No. 165/2012 Coll. of the subsidised energy sources. Regarding to this legal document, six executive decrees were issued by the Ministry of Industry and Trade of the Czech Republic. These decrees are:

- Decree on the definition of supported renewable sources types and parameters;
- Decree on the reporting of electricity and heat generation;
- Decree on high efficiency cogeneration;
- Decree on the definition of minimal efficiency of energy usage;





- Decree on guarantees of origin for electricity from renewable energy sources
- Decree on requirements for bio methane quality parameters

In the meaning of the Act the disclosure model and support scheme are not closely related and except for the production device registration shall be executed separately.

The Act No. 165/2012 Coll. on the subsidised energy sources can be found at the link (Czech version only):

<u>http://aplikace.mvcr.cz/sbirka-zakonu/ViewFile.aspx?type=c&id=6184</u>. An unofficial translation of the relevant parts is included in Annex 7.

The related executive decrees to this act can be found at the link (Czech version only): <u>http://www.mpo.cz/dokument118537.html</u>.

#### C.4 EECS Product Rules

C.4.1. The EECS Product Rules as applied in Czech Republic are set out within sections E and F of this document.

#### C.5 Local Deviations from the EECS Rules

The EECS RES-E GO Certificates are issued no sooner than 3 calendar months after the end of the production period even when the measurement period is no more than one calendar month. The interval of 3 calendar months is caused by measurement verification and time needed for possible claim procedures according to the OTE, a.s. Business Terms for the electricity sector.

SEI as a Production Auditor and/or Registrar acts exclusively on instructions of OTE, a.s. SEI does not participate actively in the procedure of Production Device Registration or Audit of Production Device.

#### **D** Registration

The EECS GO Registration Database is an information system, which provides keeping an administration of EECS GO certificates in electronic form only with the possibility of remote access for an Account Holder.

The administrator and operator of the EECS GO Registration Database is OTE, a.s..

The EECS GO Registration Database is available on a secure webpage: <u>https://portal.ote-cr.cz</u>.

The EECS GO Registration Database is a part of a central system OTE, a.s. (CS OTE). Secure access to CS OTE is safeguarded by using an access certificate (for authentication) and a signature certificate (for digital signing of transactions) in order to secure messages sent between a CS OTE user and OTE, a.s. to the extent that:

- it is not possible to change the contents of the message unobserved;
- the content of the message is undecipherable for an unauthorized person,
- identities of both communication parties are verified,
- the sender of a message is forbid to deny that he/she is the author and sender of that message.





Access to CS OTE via user interface is safeguarded through security features with certificates issued by an internal certification authority, in order to ensure digital signature, authentication and secure communication with CS OTE. The procedure of the establishment of a security certificate and its indispensable requirements is published on the website of OTE, a.s.

Access of the CS OTE user to CS OTE is restricted by the scope of user rights defined for given security certificate.

Account Holder shall keep the list of the CS OTE users, authorized to access on its behalf, updated. OTE, a.s. is not liable for any damage arising from implication of that list not updated by Account Holder.

The Account Holder is fully responsible for administration of issued security certificates and their renewal under the agreement with the external certification authority. The authorized person shall register in CS OTE the public part of newly issued or renewed security certificate for Account Holder. The detailed procedure, including the security certificate export, is published on the website of OTE, a.s.

The validity of digital security certificates issued by the external certification authority is governed by the terms of the agreement entered into with the respective certification authority. Security certificate renewal is the responsibility of Account Holder. The Account Holder or authorized person shall ensure the renewal prior to the expiry of the existing security certificate, following a procedure described on OTE's website.

For the avoidance of doubt, the internal certification authority is named OTECA and is provided by OTE. The external certification authorities are Czech or international companies whose certificates meet OTE'security requirements and their certificates are acceptable to system OTE.

EECS GO certificates are registered in the EECS GO Registration Database on accounts which were made for this purpose. Every account is marked with a unique number within the European interconnected registries of GO and is made of:

- Transferables account;
- Cancellation account.

An Account holder may always have only one Transferables account and one Cancellation account.

Establishment of an access to the EECS GO Registration Database and creation of an account shall be based on the submitted application form provided in Annex no.3 of Domain Protocol. Market participant who fulfils the conditions according to D.1 can submit the application form for creation of an account.

#### D.1 Registration of an Account Holder

A registered market participant, who is a holder of licence for electricity trading issued in Czech Republic (or in other EU country, if an acknowledgement of validity for Czech Republic is submitted) and/or who is holder of licence for electricity producing, can become an Account Holder.

An applicant for an account in the EECS GO Registration Database shall be registered in CS OTE first. This registration involves the acquisition of a security certificate, submission of a Registration form and the provision of registration data and CS OTE access data for the verification. The detailed procedure is published on the website of OTE, a.s.





After that the applicant can apply for an access into the EECS GO Registration Database and for an account in there by filling out and submitting the Account Application/Amendment form in Annex 3. The application shall contain all the involving necessities and shall be signed by the statutory representatives of the Account Holder (in accordance with the actual record of the Commercial register) or by an agent. In such case the power of attorney to act on behalf of the Account Holder shall be submitted. OTE, a.s. is entitled to ask for any additional information.

On receipt of all the documentation of the applicant, OTE, a.s. evaluates whether the application can be approved, and within 5 working days from its receipt shall inform the applicant.

In case of successful completion of the registration procedure and creation of inactive account in the EECS GO Registration database, OTE, a.s.:

- assigns a unique account reference to each created account
- records the details of created account in EECS GO Registration Database
- provides formal approval of the application to the applicant

An Authorised person of the Account Holder assigns the user access to EECS GO Registration Database to chosen persons of Account Holder through CS OTE.

OTE, a.s. shall activate an Account only after the potential Account Holder explicitly consents to the Standard Terms and Conditions and this Domain Protocol as their integral part. An Account Holder shall confirm its compliance at his first login to the EECS GO Registration Database. After the account activation, an Account Holder can use it for the operations, These operations especially are:

- apply for the issue of EECS GO certificates
- provide instructions for the transfer of EECS GO certificates,
- provide instructions for cancellation of EECS GO certificates,
- provide suggestions for withdrawal of EECS GO certificates,
- provide suggestions for the data update related with its registration in EECS GO Registration Database
- obtain data and information about the account and EECS GO certificates registered.

All stated operations are available for Account Holder on the base of the assigned authorization.

It is the responsibility of the Account Holder to keep the identification secret.

An application for the registration of a Participant for the purposes of EECS Schemes will be rejected if in relation to that application, the applicant has failed to comply with any requirements of this Domain Protocol or the Standard Terms and Conditions.

On unsuccessful completion of the registration process, OTE, a.s. will send the applicant a formal rejection of the application

If OTE, a.s. detects errors in the Account Holder information, it will correct them without any delay. The relevant Account Holder will be informed of such actions.

#### D.2 Resignation of an Account Holder

Closing of an account in EECS GO Registration Database can be performed by OTE, a.s. in cases stated in the Standard Terms and Conditions or on written request of the Account Holder.





In case of a written request OTE, a.s. will amend the EECS GO Registration Database to seal that Account as of the effective date on the request or 10 (ten) working days from the date of receipt by OTE, a.s., whichever is the later.

OTE, a.s. is entitled to let expire any EECS GO certificates, which are on the account to the effective account closure date.

Unless agreed otherwise, due to its resignation from the scheme, the Account Holder is not entitled to any refund of fees paid to or owed to OTE, a.s.

All financial claims OTE, a.s. has towards the resigning Participant must be settled before resignation.

OTE, a.s. will proceed to close the Account of the resigning Participant in the EECS GO Registration Database. Transaction data related to closed Account stored in the EECS GO Registration Database will be kept also after resignation, in accordance with G.2Error! **Reference source not found.** 

#### D.3 Registration of a Production Device

Only the owner of a Production Device, or a Registrant duly authorised by the owner, may register a Production Device, which is located in Czech Republic in CS OTE.

The Registrant of the Production Device must provide evidence to the satisfaction of OTE, a.s. that it has the appropriate authority to register the Production Device and that it can comply with the requirements of (i) the EECS GO RES-E Scheme under which EECS GO Certificates shall be issued for the Generation of the Production Device and (ii) the Standard Terms and Conditions and this Domain Protocol with respect to the imposition of duties on the owner and/or operator of the Production Device.

An applicant registering a Production Device must provide the following information:

- i. the applicant's name and address and additional contact details, including the name of the individual responsible for the application, phone number, fax number and e-mail address; if the applicant is not the owner of the Production Device, then the name and address of the owner of the Production Device must be provided as well;
- ii. the names of the persons authorised to act for the Registrant;
- iii. the EECS Scheme with respect to which he is applying for registration;
- iv. the Transferables Account into which the Scheme Certificates in respect of that Production Device are to be issued;
- v. the location of that Production Device, its name and address;
- vi. details of the Export Meter(s) for that Production Device;
- vii. details of any generating auxiliaries associated with that Production Device;
- viii. where there are generating auxiliaries associated with that Production Device and the consumption of these auxiliaries are not determined by an Export Meter, details of Import Meter(s) which determine the totality of electricity consumption by the Production Device;
- ix. (irrespective of whether or not there is any intention to use such sources of energy in connection with the Production Device) all sources of energy that may be converted into energy outputs by that Production Device by reference to the source types as set out in AIB EECS Fact Sheet 5;
- x. the nature of that Production Device, in terms of technology according to technology codes in AIB EECS Fact Sheet 5;
- xi. the Nominal Capacity of that Production Device;





- xii. where at the time of such application it has been commissioned, the date on which that Production Device was commissioned;
- xiii. a diagram of that Production Device, including details on the location of:
  - 1. the Export Meter(s) for the Production Device;
  - 2. any transformer substations at the site of the Production Device;
  - 3. any generating auxiliaries for the Production Device; and
  - 4. any Import Meters for the Production Device.
- xiv. a scheme describing how the amount of Net Electrical Energy Generation produced by that Production Device shall be calculated from meter readings;
- xv. a specification whether the Production Device is eligible for support under the Act No. 165/2012 Coll. of the subsidised energy sources (in case of biomass plants under the provision that appropriate biomass is used).

The registration form to register a Production Device containing all the items listed above can be found in Annex 2 to this Domain protocol. All information concerning the Production Device has to be entered by the Registrant on the website https://portal.ote-cr.cz.

DSO's (or TSO) performs on-site inspection of the Production Device before the Production Device is connected to the grid. All details of such inspection are provided by DSO's (or TSO) to OTE, a.s. The obligatory information submitted by a Registrant while Production Device being registered are verified by OTE, a.s. against the details provided by DSO's (or TSO).

If required by OTE, a.s., the Registrant must have the information in the registration form verified by a Production Registrar (see D.6 below) as part of the approval process.

The qualifying criteria for Production Devices are as follows:

- i. All wind turbine devices.
- ii. All solar devices.
- iii. Energy from hydro devices that combine natural inflow and pumping.
- iv. All geothermal devices.
- v. Biomass devices as defined in the Renewable Energy Directive, the Large Combustion Plants Directive and the Waste Combustion Plants Directive. For biomass devices deriving energy from waste or by-product sources, only the energy attributable from the non-fossil element will be eligible for EECS GO Certificates.
- vi. Landfill gas, sewage treatment gas and biogases.

OTE, a.s. will respond to the application within 30 (thirty) working days from its receipt.

On successful completion of the registration process, OTE, a.s. will assign a unique identifier to each registered Production Device. The identifier consists of a number with 18 numeric characters that also identifies the Domain of origin. GS1 coding is used.

The Registrant consents to the publication by OTE, a.s. of data provided in the course of its application for registration in relation to each of its Production Devices registered on the database on its web page <u>https://portal.ote-cr.cz</u> with the exception of:

- i. detailed descriptions of plant and equipment;
- ii. graphical representations of the Production Device and its location, including diagrams and photographs; and
- iii. details of the person responsible for the application

The Registrant must warrant that the information provided to OTE, a.s. in connection with its application is complete and accurate and that the Production Device meets the Qualification Criteria for the respective EECS Scheme(s).





For Production Devices located on a border between the Czech Republic and that of any other Domain, OTE, a.s. will confer with the Authorised Issuing Body of that other Domain, so the Production Device may be registered in such way as to prevent any double-issuing.

		Responsil	ple	
Activity	Authorised Issuing Body	Production Registrar/Auditor Yes	Applicant	<ol> <li>The Producer (or an agent on its behalf)</li> </ol>
<ol> <li>Does the application for registration satisfy the law and the EECS Rules?</li> </ol>	2 Yes	No		applies to be registered
<ol> <li>If the applicant is the agent of the Producer, does it hold power of attorney for the Producer?</li> </ol>	3 Yes	No		
<ol> <li>Verify the Information in the application for registration</li> </ol>	4			
<ol> <li>Is physical inspection of the Production Device necessary?</li> </ol>	5 Yes	6		<ol> <li>Conduct physical inspection of the Production Device.</li> </ol>
<ol> <li>Does the production device comply with the law and the EECS Rules?</li> </ol>	Yes 8	7		<ol> <li>Prepare Inspection report for the Issuing Body, and send this to the Issuing body.</li> </ol>
<ol> <li>Send the Producer (or its agent) formal rejection of the application for registration.</li> </ol>				
10. Record details of the Production Device in the registration database				
<ol> <li>Send the Producer (or its agent) formal approval of the application for registration.</li> </ol>	End of process			
	Decision Process	Document	Manual handling	7

#### D.4 De-Registration of a Production Device

The Registrant must notify OTE, a.s. of an intent to deregister his Production Device in writing. The effective date of deregistration must not be less than 10 (ten) working days from the date of receipt by OTE, a.s.

OTE, a.s. will proceed to deregister the Production Device from the CS OTE database. The data on a Production Device stored in the CS OTE database will be kept also after resignation, in accordance with G.2





The registration of a Production Device as qualifying for the respective EECS Scheme in the EECS GO Registration Database will expire after five (5) years. OTE, a.s. will amend with immediate effect the relevant records in the EECS GO Registration Database to indicate that the Production Device no longer qualifies for the respective EECS Scheme.

The Registrant may avoid expiry by successfully completing re-registration of the relevant Production Device as set out in section D.3 above. Following expiry, the Registrant may apply for re-registration of the relevant Production Device.

#### D.5 Maintenance of Production Device Registration Data

The Registrant of a Production Device must notify the OTE, a.s. of any planned changes due to come into effect that will result, or unplanned changes that have resulted, in:

- i. the information recorded in the EECS GO Registration Database in relation to the Production Device becoming invalid or inaccurate; or
- ii. the Qualification Criteria for the respective EECS Scheme ceasing to be satisfied with respect to that Production Device.

On receipt of a change of details notification (following an inspection or otherwise), OTE, a.s. will evaluate the impact of the changes on the Qualifying Criteria and respond to the Registrant within 10 (ten) working days specifying the decision taken.

Where OTE, a.s. becomes aware that a Production Device no longer fulfils, or will no longer fulfil, the Qualification Criteria, the EECS GO Registration Database record for that Production Device will be updated to show that the Production Device no longer qualifies for the respective EECS Scheme with effect from:

- i. (in relation to planned changes notified in advance) the date on which such planned changes are due to come into effect; or
- ii. (in relation to changes not announced in advance) as soon as reasonably practicable after becoming so aware.
- D.5.1. The registration of a Production Device expires after five years. The Registrant must re-apply for registration for the Production Device before expiry.

#### D.6 Audit of Registered Production Devices

As part of the registration process for the Production Device, it may be necessary for the information provided by the applicant to be independently verified. This is normally achieved through an on-site inspection. If OTE, a.s. requires the application verification, the activity is delegated to a Production Registrar as its agent.

A list of Production Registrars is given in Annex 1 to this document.

The Registrant, on behalf of the owner and operator, of a Production Device must permit OTE, a.s., or a Production Registrar as its agent, to access the Production Device or records associated with it, its energy output and sources of energy when conducting inspections in accordance with this section D.6.

A Production Registrar may also perform the role of Production Auditor.





- D.6.1. The production devices shall be audited by the Production Registrar on the incentive of OTE, a.s.. The audits are executed on an ad hoc basis only and the scope of the audit is focused on subject of the incentive only. The audits can be executed during the device registration period and production period of that device. The issues raised during the audit and corrective actions are solved on case by case basis.
- D.6.2. Refusal to permit access may be considered a breach of the Standard Terms and Conditions.
- D.6.3. If an inspection identifies material differences from the details recorded on the EECS Registration Database, the Registrant must re-apply for registration of the Production Device.

#### D.7 Registration Error/Exception Handling

An application for the registration of a Production Device for the purposes of EECS GO Certificates will be rejected if:

- i. in relation to that application, the applicant has failed to comply with any requirements of this Domain Protocol or the Standard Terms and Conditions;
- ii. the Qualification Criteria are not satisfied in respect to that Production Device;
- iii. there are one or more generating auxiliaries for that Production Device the consumption of which are not determined by an Export Meter, and it is not fitted with Import Meters; or
- iv. the Production Registrar is prevented from satisfactorily verifying the application (if required by OTE, a.s.) by the applicant or the owner or operator of the relevant Production Device.

On unsuccessful completion of the Production Device registration process, OTE, a.s. will send the applicant the rejection of the Application.

If OTE, a.s. detects an error in the information of a Production Device in the CS OTE Database, it will correct them without any delay applying the procedures outlined in Chapter D.5. The relevant Registrant of the Production Device will be informed of such actions.

D.7.1. Any errors in EECS Certificates resulting from an error in the registered data of a Production Device will be handled in accordance with section E.8.

#### E Certificate Systems Administration

#### E.1 Issuing EECS Certificates

One EECS GO Certificate will be issued for each whole one MWh of qualifying energy output of the Production Device that is injected into the electricity grid of Czech Republic.

EECS GO Certificates are only issued under this Domain Protocol:

- (a) in respect of a Production Device which is, at the time of Issue:
  - i. situated in the Czech Republic;
  - ii. registered in the CS OTE database of OTE, a.s. as qualifying for the EECS GO Certificate Scheme (EECS GO Certificates cannot be issued for electricity produced before the date of registration of the Production Device in the CS OTE database of OTE)
- (b) in respect of the qualifying energy output of such a Production Device during any period in which it was registered in the CS OTE database for the





purposes of the EECS GO Certificate Scheme, provided the last day on which the measured energy output was generated is:

- i. not more than three (3) calendar months after the first day on which the measured energy output was generated; and
- ii. not less than three (3) calendar months before the date of issue of any related EECS GO Certificates; and
- (c) for the period of production of one, two or three months, according to demand for issuing of EECS GO Certificates
- (d) to an Account Holder who does not have any outstanding fees payable to OTE, a.s. or its agents in conjunction with the EECS Certificate Scheme; and
- (e) in respect of the energy output in respect of which no other EECS GO Certificate of any variety has been or is being issued; and
- (f) in respect of qualifying energy output of a Production Device during a period which does not comprise two different calendar years;
- (g) after completion of the final financial settlement of imbalances conducted by OTE, a.s. after completion of the period for which it is required to issue EECS GO Certificates within one Production Declaration.
- (h) since the effective date of the Act no. 165/2012 Coll. and not later than 12 months after the end of the production period.

The respective EECS GO Certificates are issued against energy data submitted in accordance with E.3 below.

Only persons duly authorised by Registrant may request the issue of EECS GO Certificates in relation to the output of that Production Device. (this authorization is being determined by authorized person of Registrant in CS OTE)

The demand for issuing of EECS GO Certificates must be made in the form of a Production Declaration (see Annex 4). Where a Production Device produces electricity from different qualifying fuel types, any Production Declaration must be associated with a Consumption Declaration, which covers the same reporting period, and which allows to determine the respective proportions of output to input for the respective production period (see Annex 5).

When submitting a Production Declaration, the Registrant must clearly indicate the amount of the production device consumption like auxiliaries, on-site demand of the production device and any other demand. For any such electricity, no EECS GO Certificates will be issued (see also Annex 4 – Production/Consumption Declaration). This must ensure that the EECS GO Certificates issued based on the Production Declaration can provide unique and exclusive evidence of the production of electricity from particular energy sources as specified in the EECS Rules.

OTE, a.s. will check the Production Declaration against the metered data provided for the Production Device for the period to which the Production Declaration relates. The EECS Registration Database will also be checked to ensure that no more than one EECS GO Certificate under any of the EECS Schemes is issued in respect of the same qualifying energy output.

OTE, a.s. will deposit the EECS GO Certificates in the Transferables Account nominated by the Registrant within the EECS GO Registration Database no later than 10 (ten) working days after the receipt of a valid Production Declaration and the Account Holder will be notified accordingly.

The Registrant is allowed to apply for an issue of EECS GO Certificates in the same production period repeatedly, but the total number of required EECS GO Certificates shall be equal or less than total amount of energy produced and injected into the electricity grid of the Czech Republic in that period. If the Registrant applies for an issue of EECS GO Certificates in the same production period repeatedly, the production period shall be exactly the same or longer than the period of the previous issuance, not shorter.





The EECS GO Certificates shall be issued in such format as may be determined by AIB.

An EECS GO Certificate identifies the entitlement of the Account Holder of the Transferables Account in which it is held to the attributes of the energy source for the quantity of energy output to which it relates so as to enable the Account Holder to realise such real and intangible benefits as may be accorded to such entitlement. These entitlements are dependent on the laws of the country in which the originating Production Device is situated and also on the laws applicable in any Domain to which the EECS GO Certificates may be transferred for the execution of Cancellation.

#### E.2 Processes







#### E.3 Measurement

Only Production Devices that are equipped with metering equipment that complies with the relevant regulations for the trading of electricity shall be registered in EECS GO Registration database. These regulations are: the mark and the type of the metering equipment shall be included on the list of the approved types; the metering equipment is authenticated and marked with an official label; the metering device fulfils the technical requirements valid for new metering equipment installed in production devices. The metering equipment may measure on a scalar basis (meter advance only) or on a period basis (energy measured within specific time periods) according to the regulations.

The measurement frequency for the purposes of EECS GO Certificate issuance is one calendar month.

If a Registrant wishes to receive EECS GO Certificates for his Production Device, he must submit to OTE the metering data and the Production Declaration by using the form in Annex 4. The Registrant must provide metering data for his Production Device for the entire duration of registration of that Production Device (regardless of whether the electricity produced is eligible for certificates or if the issuance of certificates is being requested). The Registrant is responsible for the timely delivery of accurate metering data for his Production Device.

Metering data is also sent to OTE by the Authorised Measurement Bodies identified in section B.3.3 of the Domain Protocol. OTE verifies the metering data received from the Registrant against that received from the Authorised Measurement Bodies.

EECS GO Certificates are issued for Production Devices with multiple energy sources only under the condition that the Registrant provides within the production declaration all needed data in accordance with the EECS Rules, Standard Terms and Conditions and this Domain Protocol.

#### E.4 Energy Storage (Including Pumped Storage)

EECS GO Certificates are always awarded for net electricity production injected into the electricity grid of the Czech Republic. The auxiliary consumption, on site demand and energy storage are excluded from the delivery to the electricity system.

The electricity produced from the hydro pumped storage plant shall be stated by using the pumping cycle efficiency factor. The Registrant shall provide the value of the pumping cycle efficiency factor under the provision of the Section D.3 specifically no. xiv in the list of obligatory information, which shall be provided by an applicant registering a Production Device. The pumping cycle efficiency factor shall be determined as a constant for every single production device.

Then the volume of electricity produced by the pumped storage plants shall be calculated by the formula:

$$E = (E_c - F * E_p) - E_{vl} - E_{ost}$$

where:

- E Volume of electricity produced by hydro pumped storage plants
- E<sub>c</sub> Volume of electricity produced by the turbine
- F Pumping cycle efficiency factor
- E<sub>p</sub> Volume of electricity consumed by the turbine for pumping
- E<sub>vl</sub> Volume of auxiliaries
- Eost Volume of electricity consumed on-site (except of pumping)





#### E.5 Combustion Fuels (e.g. Biomass)

For Production Devices using multiple energy sources, the Registrant is obliged to submit a Consumption Declaration for each combustible Input and to specify therein:

- i. Calorific value of each energy source
- ii. Consumption of each energy source
- iii. Volume of energy of each energy source
- iv. Gross calorific value of each renewable energy source
- v. Water proportion contained in each renewable energy source

Then the volume of electricity produced from the different energy sources shall be calculated using the formula:

$$E_i = (E_C - E_{vl}) \cdot \frac{M_{pal_i}^T}{M_{pal_i}^T}$$

where:

- $E_i$  volume of electricity produced from energy source i [MWh]
- $E_c$  total volume of produced electricity [MWh]
- $E_{vl}$  volume of auxiliaries [MWh]
- $M_{pal_{i}}^{T}$  volume of energy contained in combusted energy source i [GJ]
- $M_{pal}^{T}$  total volume of energy contained in all together combusted energy sources [GJ]

The volume of the energy contained in the combusted energy source during the respective period shall be calculated using the formula:

$$M_{pal_i}^{T} = S_{pal_i} \cdot q^{r_{net_i}}$$

Where:

- $M_{pal i}^{T}$  volume of energy contained in combusted energy source i [GJ]
- $S_{pal_i}$  total mass of the energy source (fuel) **i**, combusted in electricity production during the respective period [t]
- $q^{r}_{net_{i}}$  average calorific value of the energy source (fuels) **i** in its original conditions, consumed in electricity production during the respective period [MJ/kg; MJ/m<sup>3</sup>]





The average calorific value shall be calculated using the formula:

$$q_{n_{et}}^{r} = (q_{s_{pal}}^{d} - 0.218 * H_{t}^{d}) * \frac{100 - W_{t}^{r}}{100} - 0.02442 * W_{t}^{r}$$

where:

- *q<sup>r</sup>*<sup>*net*</sup> average calorific value of energy source (fuel) in the original condition consumed to produce electricity during the respective period [MJ/kg; MJ/m3]
- $q^{d}_{spal}$  gross calorific value of energy source in the anhydrous condition [MJ/kg; MJ/m3]
- $H^{d_{t}}$  hydrogen proportion in the mass of energy source in the anhydrous condition [%];
- $W_{t}^{r}$  total water proportion in the energy source in the original condition [%]

The average caloric value 5 KJ/kg shall be used for the rigid and solid biomass with more than 50% of organic substance in a dry matter content and less than 20% of water proportion.

The algorithm of the calculation for the determination of the proportion of the production output to the used combustions, is specified by the Decree no. 478/2012 Coll. of the Ministry of Trade and Industry of Czech Republic; the proportion has to be individually recorded and archived by every single Registrant. As additional security for EECS GOs is that biomass is expected only if the Production Device is in accordance with the qualification criteria for the Biomass devices (see D.3.Qualification criteria of Production Devices) and Registrant provides the data of production inputs in relevant scope according this Domain Protocol to OTE, a.s.

No GOs are issued in Czech Republic for the renewable share of waste incineration.

#### E.6 Format

- E.6.1. EECS Certificates shall be issued in such format as may be determined by AIB from time to time.
- E.6.2. Request for issuing EECS GO Certificates is made by filling Production Declaration in electronic form within the EECS GO Registration Database.

#### E.7 Transferring EECS Certificates

E.7.1. The transfer of EECS GO Certificates can be executed:

- (a) within the Domain of Czech Republic,
- (b) from another domain involved in the EECS Scheme to the Domain of Czech Republic,
- (c) from the Domain of Czech Republic to another domain involved in the EECS Scheme.





- E.7.2. A transfer is initiated by the selling account holder. The transfer of the EECS GO Certificates is automated.
- E.7.3. If the transfer is initiated by the selling Account Holder, the chosen number of the EECS GO certificates is blocked for another transaction and the recipient is announced by a notification. Where EECS GO Certificates are transferred to an account on the EECS Registration Database of OTE, a.s., the relevant Account Holder must confirm or reject this transfer. After that the transfer is executed and confirmed by notification to both Account Holders.
- E.7.4. Only EECS GO Certificates that have not expired and have not been cancelled or withdrawn are eligible for transfer into or within the EECS GO Registration database. Only EECS GO Certificates that can be validated as guarantees of origin according to the Act No. 165/2012 Coll. can be transferred into the EECS GO Registration database, otherwise they will be prevented from import.
- E.7.5. Only the EECS GO Certificates for electricity produced from renewable sources can be transferred (imported and/or exported) through the EECS GO Registration Database and through AIB hub. Transfer of any other products is not allowed and will be rejected.
- E.7.6. Transfer of the EECS GO Certificates from or to the domain of non AIB Member is allowed only as an ex-domain cancellation to such domain.
- E.7.7. OTE, a.s. has the right to perform corrective actions such as withdrawal or transfer of EECS GO Certificates in the EECS GO Registration Database where EECS GO Certificates have been erroneously issued or transferred.

#### E.8 Administration of Malfunctions, Corrections and Errors

E.8.1. Once issued, the details of an EECS Certificate cannot be altered or deleted except to correct an error.

E.8.2. Where an error is introduced (subsequent to its Issue) into, or with respect to, EECS GO Certificates held in the Account Holder's Transferables Account in the EECS GO Registration Database:

- (a) in the course of its Transfer into that Account; or
- (b) during such time as it is in such Account,

OTE, a.s. will correct the error in or with respect to those EECS GO Certificates, provided that such EECS GO Certificates have not been transferred out of that Transferables Account.

OTE, a.s. may alter EECS GO Certificates held in its EECS GO Registration Database so as to rectify an error which occurred prior to its transfer into the Account in which it is held at such time, provided:

- (a) the Account Holder has agreed to such alteration; and
- (b) it is reasonably satisfied that any unjust enrichment of EECS GO RES-E Scheme Participant as a consequence of such error has, to the extent reasonably practicable, been nullified; and
- (c) it is reasonably satisfied that the alteration itself does not give rise to undue enrichment of the Account Holder.

In the event that it transpires that the data in any Scheme Certificate is inaccurate (whether or not through an act or omission of the Registrant of the Originating Production Device) OTE, a.s. shall (provided that such EECS Scheme Certificates are, at the time of such Withdrawal, in the Transferables Account of that Registrant) withdraw those EECS GO Certificates. If the erroneously issued EECS GO Certificates have been already transferred to another Transferable or Cancellation account, then the Account Holder of





such account shall agree with the withdrawal. If the erroneously issued EECS GO Certificates have been already transferred to another domain then OTE, a.s. shall confer with an issuing body of that domain to determine appropriate action.

#### E.9 End of Life of EECS Certificates – Cancellation

- E.9.1. Cancellation is removing a Certificate from circulation. Once Cancelled, a Certificate cannot be moved to any other account, and so is no longer tradable.
- E.9.2. The initiation of cancellations is activated by the relevant Account Holder.
  - E.9.2.1. The cancellation of EECS GO Certificates is automated.
- E.9.3. The confirmation of the success or failure of a cancellation is notified to the Account Holder by OTE, a.s..

A Cancellation request can be made through the EECS GO Registration Database by a person duly authorised by the Account Holder to transfer EECS GO Certificates out of that Account Holder's Transferables Account and into the Cancellation Account of that Account Holder. In order to be valid, the Cancellation Request must specify:

- (a) the consumption period of the respective electricity volume, in which
  - i. the production period of the cancelled EECS GO Certificate has to be the same or shorter than that consumption period;
  - ii. the consumption period shall not exceed a calendar year;
- (b) a cancellation purpose, which is appropriate in order to inhibit double marketing of the cancellation statement; and
- (c) a respective beneficiary information; and
- (d) the country of consumption being either:
  - (i) Czech Republic; or
  - (ii) any other country where, at the time of cancellation, there is no certification scheme operated by a issuing body being a member of AIB or by a AIB hub Participant.

If no sufficient and compliant information is provided, the cancellation will be rejected by OTE, a.s.; the EECS GO Certificates will be re-transferred to the Account Holder's Transferables Account.

Where a cancellation is completed, OTE, a.s. notifies within EECS GO Registration Database or by email the Account Holder of that cancellation.

On request from an Account Holder, OTE, a.s. will produce a standard format, nontransferable, Cancellation Statement within 10 (ten) working days. The template of the Cancellation statement is attached in Annex 6 of this Domain Protocol.

#### E.10 End of Life of EECS Certificates – Expiry

E.10.1. EECS Certificates which have expired are no longer valid for transfer.

E.10.2. EECS GO Certificates in the Domain of Czech Republic Expire 12 months after the end of the period of production of electricity in Production Device.

Expired EECS GO Certificates held in a Transferables Account on EECS GO Registration Database are removed automatically from this Account and inserted in the Cancellation Account of that Account Holder.





Where this process is completed, OTE, a.s. notifies within EECS GO Registration Database or by email that Account Holder about Expiry of its EECS GO Certificates.

#### E.11 End of Life of EECS Certificates – Withdrawal

OTE, a.s. may Withdraw EECS GO Certificate held in a Transferables Account on its EECS GO Registration Database at the request of the Account Holder of that Account, or otherwise in accordance with the provisions of the EECS GO RES-E Scheme, thereby invalidating it.

#### F Issuer's Agents

#### F.1 **Production Auditor/Production Registrar**

SEI (State Energy Inspection) verifies the data of production devices under its rights of inspections within the process of the production device registration executed by OTE, a.s. SEI verifies production data stated in the Production declaration of individual Producers. In executing those operations SEI acts as Production Registrar/Production Auditor according to the EECS Rules.

SEI as Production Registrar/Production Auditor acts only on instructions of OTE, a.s. SEI is not actively participating in the process of production device registration or audit of production device.

The web site of SEI is available on: <u>http://www.cr-sei.cz</u>.

#### **G** Activity Reporting

#### G.1 Public Reports

OTE, a.s. publishes monthly reports according to EECS Rules section E3.3.4. Reports are available on: <u>http://www.ote-cr.cz/poze/zaruky-puvodu/souhrnny-rocni-prehled-transakci</u>

#### G.2 Record Retention

Registration of account holders are kept on-line for 5 years and are then archived electronically for 10 years.

Registration of production devices are kept on-line for 5 years and are then archived electronically for 10 years.

EECS GO Registration Database transactions and operations are kept on-line for 5 years and are then archived for 10 years with database backup.

Measurement values are kept on-line for 5 years and are then archived for 10 years with database backup.

#### G.3 Orderly Market Reporting

OTE, a.s. reports, notifies the AIB and takes actions according to EECS Rules sections E4.2.5, E4.2.6 and E4.2.7 in order to promote market transparency.





#### H Association of Issuing Bodies

#### H.1 Membership

The Association of Issuing Bodies is an enabler of European energy certificate schemes. The AIB promotes the use of a standardized system, based on harmonized environment, structures and procedures in order to ensure the reliable operation of European energy certificate systems. With its independent and peer reviews, and its periodic audits, the AIB provides a robust framework for reliable and fraud-resistant GO systems. Among others, it can also act by suspending issuing EECS GO and/or suspending transfers through the Hub. Membership of AIB greatly facilitates mutual recognition of GOs across Europe.

In case OTE, a.s., ceases to be a Scheme Member of an EECS Scheme, it shall revise its EECS Registration Database so that every Production Device registered therein ceases to be registered for the purposes of EECS RES-E GO in relation to the Output to which that EECS Scheme relates, issuing under EECS would stop, and EECS GOs would remain tradable only until Expiry.

In case OTE, a.s., ceases to be the Authorised Issuing Body for EECS RES-E GOs, it shall revise its EECS Registration Database so that each Production Device in the domain ceases to be registered for the purposes of EECS RES-E GO, it shall stop issuing EECS GOs and after a transitional period the register shall be taken offline.

#### H.2 Complaints to the AIB

An account holder is allowed to notify the General Secretary of AIB in writing in case:

(a) an Authorised Issuing Body (OTE, a.s.) in relation to an EECS RES-E GO is in breach of any of the provisions of Product Rules in relation to EECS RES-E GO; or

(b) any Product Rules do not comply with the relevant provisions of the EECS Rules,

and is provided with evidence substantiating such allegation, and evidence that the Authorised Issuing Body has been given adequate opportunity to respond to such allegation, the General Secretary shall invite the relevant Authorised Issuing Body to respond to the allegation.

#### I Change Control

#### I.1 Complaints

All complaints shall be submitted to OTE, a.s. in writing. The complaint shall include identification of the complainant, date of the complaint and a detailed description of the complaint subject. OTE, a.s. is obliged to consider the complaint, investigate the circumstances and if possible with this Domain Protocol resolve the cause of the complaint. The complainant shall be informed by OTE, a.s. how the complaint is or will be processed within 15 working days. OTE, a.s. shall resolve the complaint not later than within 30 working days.

#### I.2 Disputes

Any disputes are processed and resolved in accordance with the Standard Terms and Conditions.

#### I.3 Change requests

Any EECS Market Participant may submit a proposal for a change of this Domain Protocol. The proposal for a change shall be submitted in writing only and addressed to OTE, a.s. The proposal for a change shall involve identification of the EECS Market Participant, date of the proposal, detailed description of the proposal subject and reasons





for the proposal. After the receipt of the proposal for a change OTE, a.s. evaluates whether the proposed change is reasonable, necessary and feasible and inform the EECS Market Participant about the results of the evaluation within 30 working days.

The proposal is subject of AIB approval and shall be implemented for the Domain of Czech republic not sooner than it is approved by AIB.

#### J Validity

Validity of Domain Protocol is governed by paragraph 15. of Standard Terms and Conditions except of paragraph E.7.1 (b) and (c) and paragraph E.7.5. Entry into force of those paragraphs will be stated by OTE, a.s. in a special announcement published on OTE's website after the AIB approval of importing (and/or exporting) of EECS GO Certificates between other domains involved in the EECS Scheme and the Domain of Czech Republic.





#### Annex 1: Contacts List

#### Authorised Issuing Body/Registry Operator/Competent Authority

OTE, a.s. Mr. Martin Štandera Administration of Allowances and GOs Department Sokolovská 192/79, 186 00 Praha 8 – Karlín Phone: +420 296 579 329 E-mail: <u>zaruka@ote-cr.cz</u>, <u>mstandera@ote-cr.cz</u> www.ote-cr.cz

#### **Production Registrar/Production Auditor**

ČR - Státní energetická inspekce Mr. Antonín Český Department of Inspection and Consumer Protection Gorazdova 24, 12000 Praha 2 Phone: +420 224 907 353, Fax: +420 224 907 370, e-mail: <u>acesky@sei.gov.cz</u> <u>www.cr-sei.cz</u>

#### **Measurement Bodies**

ČEPS, a.s. Tomáš Martinec Head of department "Electricity trade measurement" Elektrárenská 774/2, 101 52 Praha 10 e-mail: name@ceps.cz www.ceps.cz

ČEZ Distribuce, a.s. Name of Contact Person Head of department "Continuous measurement" Teplická 874/8, 405 02 Děčín IV - Podmokly e-mail: name@cezdistribuce.cz www.cezdistribuce.cz

E.ON Distribuce, a.s. Pavel Šiling Head of Management of services for distribution F.A. Gerstnera 2151/6, 370 49 České Budějovice e-mail: name@eon-distribuce.cz www.eon-distribuce.cz

PREDistribuce, a.s. Gustav Weiss Head of department "Regulation" Svornosti 3199/19a, 150 00 Praha 5 e-mail: name@predistribuce.cz www.predistribuce.cz





#### Annex 2: Device Registration Form

The form for Production device registration exists electronically only and it is not reachable at the public website of OTE, a.s. The view of the screen is shown on the picture below.

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vestment promotion Source address treet rrient number ost code rea			Report for RMP Evidence number Oity District Cadastral code	Yes •	•		
Source address     Source address     reet     rient number     ost code     rea     arcel number			Report for RMP Evidence number City District Cadastral code Location description	Yes •			
vestment promotion  Source address  reet  rient number  ost code  rea  arcel number  Tech. source spece	ification		Report for RMP Evidence number City District Cadastral code Location description	Yes •	•		
vestment promotion  Source address  reet  rient number  ost code  rea  arcel number  Tech. source spec ower (MWh) *	ification		Report for RMP Evidence number City District Cadastral code Location description CHP flag	Yes •	•		
vestment promotion  Source address  reat  reat  rea  rea  rea  rea  rea  r	ification		Report for RMP Evidence number City District Cadastral code Location description CHP flag Exist plant	Yes           Image: Second s	•		
vestment promotion  Source address  reet  rient number  sat code  rea  rea  recel number  Tech. source spece ower [MWh] *  otage level *	affication		Report for RMP Evidence number City District Cadastral code Location description CHP flag Exist plant	Yes           Image: No           No           No	•		
vestment promotion  Source address  reet  rient number  sst code  rea  rcel number  Tech. source spec ower [MWh] *  oltage level *  HP efficiency	affication		Report for RMP Evidence number City District Cadastral code Location description CHP flag Exist plant	Yes ▼	•		
vestment promotion  Source address reet  inent number  ost code  rea  rea  rea  rea  rea  rea  rea  r	affection		Report for RMP Evidence number City District Cadastral code Location description CHP flag Exist plant	Yes ▼			
vestment promotion  Source address reet  reet  ost code  Tech. source spec over [MWh] *  platage level *  pefficiency ild sources  Schedules	affication		Report for RMP Evidence number City District Cadastral code Location description CHP flag Exist plant	Yes			
vestment promotion  Source address  reet  rea  ast code  rea  arcel number  Tech. source spect ower [MWh] *  ottage level *  HP efficiency  hid sources  Schedules  arcallel connection  ate	afication		Report for RMP  Evidence number  City District Cadastral code Location description  CHP flag Exist plant  Original certificate dat	Yes •			
vestment promotion  Source address  reat  reat  reat  rea  rea  rea  rea	affication		Report for RMP  Evidence number: City District Cadastral code Location description  CHP flag Exist plant  Original certificate dat Promotion end date	Yes •			
vestment promotion  Source address  reat  reat  reat  rea  rea  rea  rea	affication		Report for RMP  Evidence number  City District Cadastral code Location description  CHP flag Exist plant  Original certificate dat Promotion end date	Yes ▼			
vestment promotion  Source address  reet  rient number  sat code  rea  rea  rea  rea  rea  rea  rea  r			Report for RMP  Evidence number  City District Cadastral code Location description  CHP flag Exist plant  Original certificate dat Promotion end date	Yes ▼			
vestment promotion  Source address reet  ient number  st code  ea  reel number  Tech. source spec wer [MWh] *  stage level *			Report for RMP  Evidence number  City District Cadastral code Location description  CHP flag Exist plant  Original certificate dat Promotion end date	Yes ▼			Save () Cancel





**Annex 3: Account Application** 

# APPLICATION FORM

# ACCESS TO THE EECC GO REGISTRATION DATABASE

Account Holder Identification:

Applicant <sup>1</sup>	
Identification in CS OTE <sup>2</sup>	
Electricity production license no.3	
Electricity trading license no.4	
Street, no. <sup>5</sup>	
City, ZIP Code	
Country	
Identification number	

Contact Person:

Given Name and Surname	
e-mail	
Phone	

We apply for the access into the EECS GO Registration Database.

As an access is understood, that the authorized person is allowed to assign user access into the EECS GO registration within the dedicated management of the user accounts.

As an access is not understood an activation of an account. The activation is executed by the person duly authorized to access into the EECS GO Registration Database directly in the database.

Name and Signature of Statury Represe	ntative
Date	
(or agent) <sup>6</sup>	

Stamp

Application

Please fill out and send the application form via e-mail to <u>zaruka@ote-cr.cz</u>.

<sup>&</sup>lt;sup>1</sup> As applicant is undrestood the company if it is legal person. An applicant is registered market participant.

<sup>&</sup>lt;sup>2</sup> Identification number of registred market participant given while being registred in CS OTE.

<sup>&</sup>lt;sup>3</sup> Fill only if you are licencee for electricity production.

<sup>&</sup>lt;sup>4</sup> Fill only if you are licencee for electricity trading.

<sup>&</sup>lt;sup>5</sup> Registered adresss of the applicant.

<sup>&</sup>lt;sup>6</sup>Signature of the persons, who are authorized to act on behalf of the company stated in Commercial Register or on bchodního rejstříku or on the base of power of attorney.





#### Annex 4: Production Declaration



OTE, a.s., Sokolovská 192/79, 186 00 Prague 8, Czech Republic

Production Declaration for the purposes of EECS GO Certificates

#### Production Device Identification

Production Device ID:	
Production Device Label:	
Name:	
Location:	
Commissioning date (power plant):	
Commissioning date (generator):	
Energy source:	
Technology type:	

#### **Applicant Identification:**

Company:	
Identification number:	
Electricity Production Licence:	





Investment support	Yes	No
- Support program		
- date of award		
- total amount of the subsidy (CZK)		
- total amount of the investment (CZK)		

Production support	
- subsidy form	Fix price
	Feed-in tariff (yearly basis)
	Feed-in tariff (hourly basis)
	Green bonus for the cogeneration cycles
	Bonus for decentralised production of the electricity
<u>- total amount of the</u> <u>subsidy in the period in</u> <u>which the EECS GO</u> <u>certificates shall be</u> <u>issued</u>	

#### Production Declaration

Period in which the EECS GO certificates shall be issued	<u>Month</u>
Initial	
Final	





ltem	Unit	Value
Installed capacity	MW	
Measurement on generator*	MWh	
Generating auxiliaries	MWh	
Measured delivery to the transmission or distribution system	MWh	
Total value of EECS GO certificates**	MWh	

I declare that all data stated above are correct and complete

Date of the declaration.....

A person authorised to act on behalf of the Applicant

Signature

#### Notes:

- \* to be determined the volume of the electricity produced by co-combustion of fossil sources and renewable or secondary sources, it is used the method specified by the Decree no. 478/2012 Coll. of reporting and registration of electricity and head produced from the subsided sources and bio methane, of quantity and quality acquired and used sources.
- \*\*The total value represented by the EECS GO Certificates corresponds to whole multiples of 1 MWh of electricity generated in the production device from renewable sources of energy, registered by OTE, a.s. at least for the period in which the EECS GO Certificates shall be issued, and injected into the electricity grid of the Czech Republic. If multiple energy sources used, then the form "Statement of quality and quantity of used energy sources" stated in the Annex 5 shall be filled and attached as a part of the Production declaration.





#### **Annex 5: Consumption Declaration**



#### Statement of quality and quantity of used energy sources

month/quarter	year

Production device	
Production device operator	
Address of the device operator	
Identification number	
Electricity production licence	
Production device location	

Group of combustion devices	
Number and titles of combustion devices	

Where a production device consists of two or more independent units, the following tables must be filled out for each individual unit – unless these units are identical, in which case the following tables need only be filled out once for the production device as a whole.





		:	Solid or liquid non rene	wable source of ener	ду	
	No.	Energy source	Calorific Value [GJ/t]	Consumption [t]	Energy Volume [GJ]	
	1					
УĘ	2					
Jerç	3					
of ei	4					
se o	5					
ouro	Total volume of energy					
e sc						
ablo						
snews	No.	Energy source	Calorific Value [GJ/1 000 m <sup>3</sup> ]	Consumption [ 1 000 m <sup>3</sup> ]	Energy Volume [GJ]	
n re	1					
No	2					
	3					
	4					
	5					
	Total volu	ime of energy				

			Soli	d or liquid re	newable source	of energy	
	No.	Energy source	Gross Calorific Value [GJ/t]	Water proportion [%]	Calorific Value [GJ/t]	Consumption [t]	Energy Volume [GJ]
	1						
	2						
λĘ	3						
Jerç	4						
f er	5						
e o	Total volu	ume of en	ergy		·		
ouro							
e sc		Gaseous renewable source of energy					
renewable	No.	Energy source	Gross Calorific Value [GJ/1 000 t]	Water proportion [%]	Calorific Value [GJ/1 000 m³]	Consumption [1 000 m <sup>3</sup> ]	Energy Volume [GJ]
on	1						
Z	2						
	3						
	4						
	5						
	Total volu	ume of en	ergy				





		Solid or liquid secondary source of energy				
	No.	Energy source	Calorific Value [GJ/t]	Consumption [t]	Energy Volume [GJ]	
	1					
	2					
rgy	3					
ene	4					
of e	5					
rce	Total volu					
sou						
ry s		Gaseous secondary source of energy				
onda	No. E	Energy source	Calorific Value [GJ/1 000 m <sup>3</sup> ]	Consumption [ 1 000 m <sup>3</sup> ]	Energy Volume [GJ]	
Sec	1					
•,	2					
	3					
	4					
	5					
	Total volu	ime of energy				

Date .....

Place .....

A person authorised to act on behalf of the Applicant

Signature





**Annex 6: EECS Electricity Cancellation Statement** 

# 



## **Cancellation Statement**

OTE, a.s. as Authorised Issuing Body in Czech Republic declares that the indicated certificates within this statement have been cancelled in accordance with Standard Terms and Conditions of OTE, a.s. and represent a volume of electricity delivered to the end consumer/s by the Account Holder during the stated period/s.

With this Cancellation Statement the indicated certificates are no longer tradable. Onward sale of this Cancellation Statement is prohibited. The environmental qualities of the associated energy have been consumed and that this Cancellation Statement and these certificates may not be transferred to any party other than the energy supplier or end-consumer.

Statement Indication		
Date of Issue:		
Statement number:		
Account Holder:		
Street, no.:		
City:		
Country:		
Identification number		
Tax Identification number		
Account number:		
Account title:		

Data of Cancellation			
Volume of Electricity (MWh):			
Type of certificate:			
Quantity:			
Cancellation beneficiary:			
Type of beneficiary:	<energy end-consumer="" or="" supplier=""></energy>		
Initial date of consumption:			
Final date of consumption:			





Country of cancellation:	
Cancelled by:	

# **Overview of cancelled certificates**

Certificate No. (From)	Certificate No. (To)	Quantity	Туре	Date of issue	Energy input	Technology	Initial date	Final date	Production Device





# Annex 7: Act No. 165/2012 Coll. of the subsidised energy sources – unofficial translation

The conditions for the issuance, registration and recognition of guarantees of origin of electricity from renewable sources and certificates of origin of electricity from high-efficiency combined heat and power production

#### § 44

#### Guarantee of origin of electricity from renewable sources and electricity from highefficiency combined heat and power production

(1) A guarantee of origin of electricity from renewable energy sources corresponds to the amount of electricity produced from renewable sources and delivered to the electricity grid of the Czech Republic for a period of one, two, three, six or twelve calendar months, and serves to prove the origin of electricity. Guarantee of origin of electricity from renewable sources may become subject to contract.

(2) A guarantee of origin of electricity from high-efficiency combined heat and power production corresponds to the amount of electricity produced from high-efficiency combined heat and power production and delivered to the electricity grid of the Czech Republic for a period of one, two, three, six or twelve calendar months, and serves to prove the origin of electricity. Guarantee of origin of electricity from high-efficiency combined heat and power production may become subject to contract.

#### § 45

# Dealing with guarantees of origin of electricity from renewable sources and electricity from high-efficiency combined heat and power production and their registration

(1) The guarantee of origin of electricity from renewable sources or guarantee of origin of electricity from high-efficiency combined heat and power production is issued in electronic form, by the market operator at the request of producers of electricity from renewable sources or producers of electricity from high-efficiency combined heat and power production.

(2) Guarantee of origin of electricity from renewable sources is valid for a period of twelve calendar months from the date of production of the corresponding power, unless by that time it was cancelled. Guarantee of origin of electricity from high-efficiency combined heat and power production is valid for a period of twelve calendar months from the date of production of the corresponding power, unless by that time it was cancelled.

(3) A guarantee of origin is kept in an electronic form on an account of a producer of electricity from renewable sources, a producer of electricity from high-efficiency combined heat and power production, or electricity trader (hereinafter "account holder") in the register of guarantees of origin.

(4) The market operator operates a register of guarantees of origin in a manner allowing remote access, which allows in an electronic way

a) an issuing of guarantee of origin for electricity produced and delivered to the electricity grid of the Czech Republic representing a minimum of 1 MWh or its integral multiples,

b) a transfer of guarantee of origin registered on an account holder's account between electricity producers or electricity traders in the Czech Republic or between electricity producers and





electricity traders in the Czech Republic and electricity producers and electricity traders in another Member State (hereinafter referred to as "transfer of guarantee of origin")

c) a cancellation of guarantee of origin from renewable sources for proving the origin of electricity produced from renewable sources and delivered to a customer in the Czech Republic (hereinafter "guarantee of origin cancellation"),

d) a recognition of guarantee of origin issued in another Member State, or

e) an exclusion of guarantee of origin due to the expiry of the guarantee of origin or erroneous issuance of the guarantee of origin on the basis of incomplete or false information.

(5) The market operator publishes rules for the register of guarantees of origin and access to the register of guarantees of origin in a manner allowing remote access.

(6) A producer of electricity from renewable sources or a producer of electricity from high-efficiency combined heat and power production may ask for a guarantee of origin issuance within 12 calendar months following the production and supply of electricity.

(7) A producer of electricity from renewable sources or a producer of electricity from highefficiency combined heat and power production, who makes a request for issuing a guarantee of origin shall:

a) transmit electronically to the market operator complete and accurate information necessary for issuing a guarantee of origin and their data in order to verify the request and

b) provide, upon request of the market operator and verifying the necessary data required for issuing a guarantee of origin.

(8) A Guarantee of origin, which was issued in another Member State, is considered as a guarantee of origin in accordance with this Act if its electronic transfer from register of guarantees of origin from the other Member State into the register of guarantees of origin in the Czech Republic is possible, and is clearly documented that it was not cancelled in another Member State to prove the origin of electricity produced from renewable sources and delivered to the customer in that other Member State, or that it did not expire. If in doubt about the correctness or authenticity of guarantees of origin and possibly not to recognise as a guarantee of origin in accordance with this Act and inform the ministry. The ministry shall inform the Commission of the European Union about this failure to recognise a guarantee of origin and the reasons for it.

(9) The procedures and conditions for the issuance, transfer, cancellation, recognition and exclusion of a guarantee of origin, its content requirements, method of validation of data necessary for issuance, transfer, recognition and exclusion of a guarantee of origin and maintenance of accounts in the register of guarantees of origin will be determined in the secondary legislation.

(10) An account holder is obliged to pay the market operator the price for the issuance, transfer of guarantees of origin in the Czech Republic, the transfer of guarantees of origin issued in another Member State, coupled with the recognition of guarantees of origin and account management in the register of guarantees of origin, which are published by the market operator in a way allowing a remote access.





# Annex 8: Decree No. 403/2015 Coll. on guarantees of origin of electricity from renewable energy sources and combined heat and power cogeneration – unofficial translation

Pursuant to Section 53, subsection 1, letter f) of Act No. 165/2012 Coll., on Supported Energy Sources and amendments to certain laws, as amended by Act. No. 131/2015 Coll. (hereinafter the "Act"), the Ministry of Industry and Trade hereby lays down the following on the implementation of Section 45, subsection 9 of the Act:

#### Section 1

#### Subject Matter

This Decree lays down

- a) the procedures, conditions and method of verification of information required to issue, transfer, recognize and cancel guarantees of origin of electricity from renewable energy sources and combined heat and power cogeneration, and
- b) the content requirements of guarantees of origin.

#### Section 2

#### Procedures and conditions for issuance, transfer, cancellation and recognition of guarantees of origin

(1) Issuance, transfer, recognition and cancellation of a guarantee of origin is possible only after opening an account in the Registry of Guarantees of Origin.

(2) The electricity producer applies for a guarantee of origin to the Market Operator electronically, conforming to the model included in an Annex hereto. A guarantee of origin is issued after the completion of the final monthly settlement of imbalances pursuant to another regulation<sup>1</sup>) for electricity supplied from a production plant that is registered in the Market Operator's system pursuant to another regulation<sup>78</sup>).

(3) The amount of electricity, for which the account holder applies for a guarantee of origin, shall correspond with the data acquired from the production plant metering devices, the data on the structure of energy sources used to generate electricity, and the values transmitted by the electricity producer to the Market Operator's system pursuant to another regulation<sup>9</sup>).

(4) Transfer of guarantees of origin is performed through the Registry of Guarantees of Origin. The transferor executes an order to transfer a guarantee of origin, and if the recipient fails to accept the guarantee of origin within 30 days, it stays in the transferor's account.

(5) Cancellation of guarantees of origin is performed through the Registry of Guarantees of Origin by assigning to the relevant guarantee of origin the customer to whom the amount of electricity covered by the guarantee of origin was supplied. The electricity trader shall include cancelled guarantees of origin of electricity from renewable energy sources in his overall fuel mix<sup>10</sup>).

(6) The Market Operator shall recognise guarantees of origin issued in another Member State only if the relevant guarantee of origin complies with the content requirements specified in Section 3.

<sup>&</sup>lt;sup>7</sup>) Decree No. 468/2009 Coll., on the Rules of the Electricity Market, the pricing principles related to the Electricity Market Operator's activities, and on implementing some other provisions of the Energy Act, as amended.

<sup>8)</sup> Decree No. 346/2012 Coll., on dates and procedures for the selection of types of support, registration procedures for support with the Market Operator, dates and procedures for the selection and changes in green bonus schemes for electricity, and the date of electricity offering to the mandatory purchaser.

<sup>&</sup>lt;sup>9</sup>) Decree No. 478/2012 Coll., on reporting and recording of electricity and heat from supported energy sources and biomethane, quantity and quality of actually acquired and used sources, and on implementing some other provisions of the Act on Supported Energy Sources.

<sup>&</sup>lt;sup>10</sup>) Decree No. 210/2011 Coll., on the scope, requirements and dates of the settlement of electricity, gas or heat supply and related services.





#### Section 3

#### Content requirements for guarantees of origin

- (1) A guarantee of origin always contains
- a) ID, name and location of the production plant,
- b) type of energy and type of the production plant,
- c) installed capacity of the production plant,
- d) date on which the production plant became operational,
- e) use of investment support or other forms of support and the scope of such support for the construction or reconstruction of the production plant,
- f) period for which a guarantee of origin is issued,
- g) date of issuing a guarantee of origin,
- h) unique identification number of the issued guarantee of origin, and
- i) amount of electricity for which the guarantee of origin is issued.
  - (2) A guarantee of origin of electricity from combined heat and power cogeneration contains, in addition to the information specified under paragraph 1, the following information
- a) installed heat capacity of the production plant,
- b) calorific value of the used fuel,
- c) produced heat,
- d) useful heat,
- e) primary energy savings,
- f) reference efficiency for separate electricity production, and
- g) reference efficiency for separate heat production.

#### Section 4

#### Transitory provisions

Guarantees of origin of electricity from heat and power cogeneration shall be issued for electricity produced and delivered after 1 January 2016.

#### Section 5

#### Repealed provisions

Decree No. 440/2012 Coll., on guarantees of origin of electricity from renewable energy sources, is repealed.

#### Section 6

#### Date of effect

This Decree shall come into effect on 1 January 2016.